

July 10, 2020  
Sacramento, California

In Compliance with CA Executive Orders N-25-20 and N-29-20 the Board of Trustees of the American River Flood Control District met in regular session at 11:00 a.m. on Friday, July 10, 2020 by teleconference. In attendance were Trustee Shah, Trustee Johns Trustee Holloway, Trustee L'Ecluse and Trustee Vander Werf. Trustee Shah presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Field Supervisor Scott Webb, Legal Counsel David Aladjem, Legal Counsel Julia Jenness and Office Manager Malane Chapman. Two members of the public were present.

The meeting was called to order at 11:00 a.m. Roll call was taken and a quorum was present.

*Item No. 1 Public Comments on Non-Agenda Items:* No public comment on non-agenda items.

*Item No. 2 Approval of Consent Agenda Items:* On a motion by Trustee Johns seconded by Trustee Holloway, the Board unanimously approved items 2a) Minutes of Regular Meeting on June 12, 2020, 2b) Approval of Report of Investment Transactions May 2020 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (June 2020) and Cash Flow Report and 2d) Correspondence: None.

Roll Call Vote:

Trustee Shah:	AYE
Trustee Johns:	AYE
Trustee Holloway:	AYE
Trustee L'Ecluse:	AYE
Trustee Vander Werf:	AYE

*Item No. 3 Accounts Payable and General Fund Expenses (June 2020):* Trustee L'Ecluse explained reimbursement of shop supply expenses. Trustee Holloway asked for clarification on payments made to Municipal Maintenance Equipment, Inc and Powerland Equipment, Inc. Following explanation by staff and on a motion by Trustee Johns seconded by Trustee Vander Werf, the Board unanimously approved payments on the Schedule of Accounts Payable (June 2020) of \$98,803.31 and General Fund Expenses of \$113,317.41 (total aggregate sum \$212,120.72).

Roll Call Vote:

Trustee Shah:	AYE
Trustee Johns:	AYE
Trustee Holloway:	AYE
Trustee L'Ecluse:	AYE
Trustee Vander Werf:	AYE

*Item No. 4 Award of Bid for American River Flood Control District, District Roof Repair/Replacement*

- *KalerDobler Construction, Inc.*
- *RSM – Rua & Son Mechanical*

*GM Kerr reported to the Board that Lionakis has reviewed each bid and all bids are responsive and responsible. The lowest responsive and responsible bid was submitted by RSM-Rua & Son Mechanical. GM Kerr recommended that the Board award a contract for the District roof repair/replacement to RSM – Rua & Son Mechanical. On a motion by Trustee Holloway seconded by Trustee L'Ecluse, the Board unanimously approved the recommendation and awarded the bid to RSM – Rua & Son Mechanical.*

*At 11:23 a.m. the Trustees met in closed session with District Counsel Jenness and District Counsel Aladjem.*

*Item No. 5 Closed Session: Conference with Legal Counsel – Personnel: Government Code 54957 – FY 2020-21 Salary and Benefit Adjustments for District Staff: No reportable action was taken. This item was heard out of order.*

*Item No. 6 Closed Session: Conference with Legal Counsel – Personnel: Government Code 54957 – General Manager's Annual Performance Evaluation:*

The Trustees returned to open session at 12:18 p.m. On a motion by Trustee Johns seconded by Trustee L'Ecluse, the Board unanimously approved a 2.5% cost-of-living adjustment (COLA) for District Staff (exclusive of the General Manager), 3% merit increase for all employees, additional increase for specific employees for outstanding performance and/or to bring compensation in line with the most recent compensation/salary survey, continuation of 457 contributions and longevity bonuses as described in the employee handbook, approve revised longevity bonus language for the employee handbook, approve the qualified applicators certificate bonus of \$1000 and adopt pay rate schedule that include the longevity compensation and qualified applicators certificate bonus.

Roll Call Vote:

Trustee Shah:	AYE
Trustee Johns:	AYE
Trustee Holloway:	AYE
Trustee L'Ecluse:	AYE
Trustee Vander Werf:	AYE

On an addition motion by Trustee Shah, seconded by Trustee Holloway, the Board expressed their appreciation for GM Kerr for his exceptional service during very difficult circumstances, noting in particular dealing with a lot of non-flood related issues such as homeless encampments, encroachments, mandated repairs and pandemic. The Board expresses their gratitude to GM Kerr for his hard work and dedication to the District and

rate payers and unanimously approved a 5.5% merit increase and a one time bonus of \$5,000 in light of his outstanding service. This item was heard out of order.

Roll Call Vote:

Trustee Shah: AYE  
 Trustee Johns: AYE  
 Trustee Holloway: AYE  
 Trustee L'Ecluse: AYE  
 Trustee Vander Werf: AYE

*Item No. 7 Resolution 2020-05: Transfer of Funds from Capital Outlay to District Operations Fund:* Following explanation by GM Kerr and on a motion by Trustee Vander Werf seconded by Trustee L'Ecluse the Board approved the transfer of \$350,000 into the District Operations Fund from Capital Outlay Reserve Fund to cover the cost of the District roof repair/replacement.

Roll Call Vote:

Trustee Shah: AYE  
 Trustee Johns: AYE  
 Trustee Holloway: AYE  
 Trustee L'Ecluse: AYE  
 Trustee Vander Werf: AYE

*Item No. 8 Resolution 2020-06: CSDA Commercial Card from Umpqua Bank:* Following explanation by staff and on a motion by Trustee Holloway seconded by Trustee Vander Werf, the Board unanimously approved obtaining a new District credit card through Umpqua Bank.

Roll Call Vote:

Trustee Shah: AYE  
 Trustee Johns: AYE  
 Trustee Holloway: AYE  
 Trustee L'Ecluse: AYE  
 Trustee Vander Werf: AYE

*Item No. 9a Sourcewell Contract 2021 Peterbilt 348 Dump Truck:* Trustee Vander Werf inquired on disposal of old equipment. Following explanation by staff and of a motion by Trustee Holloway seconded by Trustee Johns. The Board unanimously approved the purchase of the Peterbilt Dump truck.

Roll Call Vote:

Trustee Shah: AYE  
 Trustee Johns: AYE  
 Trustee Holloway: AYE  
 Trustee L'Ecluse: AYE  
 Trustee Vander Werf: AYE

*Item No. 9b Sourcewell Contract Model 200XP Brush Bandit Chipper:* Following explanation by staff and on a motion by Trustee L'Ecluse seconded by Trustee Vander Werf. The Board unanimously approved the purchase of the Brush Bandit chipper.

Roll Call Vote:

Trustee Shah: AYE  
 Trustee Johns: AYE  
 Trustee Holloway: AYE  
 Trustee L'Ecluse: AYE  
 Trustee Vander Werf: AYE

*Item No. 9c Sourcewell Contract John Deere 5075E Utility Tractor:* Following explanation by staff and on a motion by Trustee Johns seconded by Trustee L'Ecluse. The Board unanimously approved the purchase of the John Deere 5075E Utility Tractor.

Roll Call Vote:

Trustee Shah: AYE  
 Trustee Johns: AYE  
 Trustee Holloway: AYE  
 Trustee L'Ecluse: AYE  
 Trustee Vander Werf: AYE

*Item No. 10 Administrative Staff Reports:*

a) *General Manager Tim Kerr reported on the following:*

- General Manager's June Meeting Summary: ARFCD Safety Committee meeting was discussed;
- SWIF Update;
- Public Outreach Committee – Flyer Development;
- Hydrologic Conditions: Folsom Lake 68% of capacity with an outflow 4,709 cfs. The gauge at the I Street Bridge shows a water surface elevation of 6.8 feet above sea level;
- Next Board Meeting is scheduled for August 14, 2020.

b) *Legal Counsel David Aladjem had nothing further to report.*

c) *Office Manager Malane Chapman had nothing further to report.*

*Item No. 11 Operations and Maintenance Staff Reports:*

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including rodent abatement, mowing, trimming, fence replacement, mechanical work and safety training.

*Item No. 12 Questions and Comments by Trustees:* Trustee L'Ecluse asked if the District had looked into alternatives to the Sheriff Work Release Program. Trustee Johns thanked the crew for driving slow on the levees, other agencies need to follow the District's example.

*Item No. 13 Adjourn:* There being no further business requiring action by the Board, the meeting was adjourned by Trustee Shah at 12:53 p.m.

Attest:

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Secretary

\_\_\_\_\_  
President

DRAFT