

February 14, 2020  
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, February 14, 2020. In attendance were Trustee Shah, Trustee Johns Trustee Holloway, Trustee L'Ecluse and Trustee Vander Werf. Trustee Shah presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Field Supervisor Scott Webb, Legal Counsel David Aladjem and Office Manager Malane Chapman. Mr. Don Mariano was present from Lionakis. One member of the public was present.

*Item No. 1 Public Comments on Non-Agenda Items:* No public comment on non-agenda items.

*Item No. 2 Approval of Consent Agenda Items:* On a motion by Trustee Holloway seconded by Trustee Johns, the Board unanimously approved items 2a) Minutes of Regular Meeting on January 10, 2020, 2b) Approval of Report of Investment Transactions December 2019 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (January 2020) and Cash Flow Report and 2d) Correspondence: Letter received from Ralph Troy Hatch, Wilton Rancheria, CSDA Board of Directors Call for Nominations Seat C and Letter of Support Assembly Bill 1958 (Cooper).

*Item No. 3 Accounts Payable and General Fund Expenses (January 2020):* Trustee Holloway asked for clarification on a payment to Valley Truck and Tractor. Following explanation by staff and on a motion by Trustee L'Ecluse seconded by Trustee Vander Werf, the Board unanimously approved payments on the Schedule of Accounts Payable (January 2020) of \$158,347.90 and General Fund Expenses of \$94,469.61 (total aggregate sum \$252,742.51).

*Item No. 4 Facilities Roof Replacement Design Drawings (Lionakis):* GM Kerr explained the new roof will provide better drainage and ventilation. Mr. Mariano also added that any and all dry rot would be replaced as well as insulation. Trustee Shah recognized that a new roof is needed for the overall health of the building now and long term. On a motion by Trustee Vander Werf seconded by Trustee L'Ecluse the Board unanimously approved the facilities roof replacement design drawings. This item was heard out of order.

*Item No. 5 SCI Consulting Group – Scope of Work for Annual Assessment and Engineer's Report:* GM Kerr explained the breakdown of costs between last fiscal year to current. SCI Consulting Group has provided a cost estimate of an engineer's report. Trustee Shah asked if it was necessary to conduct an engineer's report, Legal Counsel Aladjem informed the Board of the pros and cons of conducting a new report for the District. Following explanation by staff and on a motion by Trustee Johns seconded by Trustee L'Ecluse, the Board unanimously approved the scope of work for the annual

assessment for the next four years plus the optional one year extension but not the engineer's report at this time and directing staff to locate the original engineer's report.

*Item No. 6 Public Auction of Property along levee in River Park:* County Assessors Office informed GM prior to the Board Meeting that the property in question is no longer listed for auction. No action taken by the Board.

*Item No. 7 Review of Audio Recording Policy:* On a motion by Trustee Johns seconded by Trustee Vander Werf, the Board unanimously approved continuing the audio recordings. It was also suggested that the Policy Committee revise the Audio Recording Policy to remove language about a pilot program.

*Item No. 8 Administrative Staff Reports:*

a) *General Manager Tim Kerr reported on the following:*

- General Manager's January Meeting Summary: Assembly Bill 137 Conference Call was discussed;
- Demographic Studies Proposals;
- Flood Maintenance Assistance Program (FMAP) Grant Update;
- DMP Pipe Removal (Rusty Duck) Update;
- City of Sacramento Critical Infrastructure Ordinance;
- Annual Flood Forum – Panelist;
- Environmental Council of Sacramento – Earth Day;
- Homeless Camp Cost Update;
- Hydrologic Conditions: Folsom Lake 49% of capacity with an outflow 1,831 cfs;
- Next Board Meeting is scheduled for March 13, 2020.

b) *Legal Counsel David had nothing further to report.*

c) *Office Manager Malane Chapman:*

- California Special Districts Association (CSDA) – Board Secretary/Clerk Conference, October 26-28, 2020 – Anaheim: Office Manager Chapman expressed interest in attending the conference. Trustee Shah supports the attendance to the conference;
- Form 700, Statement of Economic Interest: Office Manager Chapman informed the Board that the forms are due in April and that each of the Board members should have received a link to complete the form on-line.

*Item No. 9 Operations and Maintenance Staff Reports:*

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including camp cleanup, mowing, repair to camp cutouts, tree removal, equipment fabrication, additional barriers along Arcade Creek, and annual trimming.

*Item No. 9 Questions and Comments by Trustees:* Trustee Vander Werf informed the Board that they identify as non-binary and wish to be addressed using non-gender pronouns.

*Item No. 10 Adjourn:* There being no further business requiring action by the Board, the meeting was adjourned by Trustee Shah at 12:54 p.m.

Attest:

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Secretary

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President

DRAFT