

January 15, 2021
Sacramento, California

In Compliance with CA Executive Orders N-25-20 and N-29-20 the Board of Trustees of the American River Flood Control District met in regular session at 11:00 a.m. on Friday, January 15, 2021 by teleconference. In attendance were Trustee Shah, Trustee Johns Trustee Holloway, Trustee L'Ecluse and Trustee Vander Werf. Trustee Shah presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Field Supervisor Scott Webb, Legal Counsel Rebecca Smith, and Office Manager Malane Chapman. No members of the public were present.

Item No. 1 Public Comments on Non-Agenda Items: No public comment on non-agenda items.

Item No. 2 Election of Officers of the Board of Trustees for 2021: On a motion by Trustee Holloway seconded by Trustee Johns, the Board unanimously approved the 2021 Officers of the Board of Trustees:

- President: Trustee Shah
- Vice President: Trustee Johns
- Secretary: Trustee L'Ecluse
- Assistant Secretary: Office Manager Chapman
- Treasurer: Trustee Vander Werf
- Assistant Treasurer: General Manager Kerr

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 3 Election and Appointments of District Representative to Associated Organizations for 2020: President Shah assigned the following Election and Appointments of District Representatives to Associated Organizations for 2020:

- SAFCA Board of Directors (Two): Trustee Holloway and Trustee Shah
- SAFCA Board of Directors-Alternate (Two): Trustee Vander Werf and Trustee Johns
- JPIA Director: Trustee Johns
- JPIA Alternate Director: Trustee L'Ecluse
- CCVFCA Director: GM Kerr
- LAFCo: Trustee Vander Werf

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 4 Personnel Assignments to Existing Standing/Ad Hoc Committees for 2021

- Policy Committee: Trustee Johns and Trustee L'Ecluse

- Personnel and Benefits Committee: Trustee Shaw, Trustee Holloway and GM Kerr
- Finance Committee: Trustee Shah, Trustee Vander Werf and GM Kerr
- Public Outreach Committee: Trustee L'Ecluse, Trustee Vander Werf and GM Kerr
- Other: Clerk of the Board, Office Manager Chapman

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 5 Approval of Consent Agenda: On a motion by Trustee Shah seconded by Trustee L'Ecluse, the Board unanimously approved items 5c) District Financial Reports: Statement of Operations (December 2020) and Cash Flow Report, 5d) Resolution 2021:01: Delegation of Authority to Act in an Emergency, 5e) Resolution 2021-02: CEQA Exemption for the Program of Routine Maintenance for Calendar Year 2021 and 5f) Correspondence: None.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 5a Minutes of Regular Meeting on December 11, 2020: Trustee Shah asked to add a sentence that states how Adam Randolph from the City of Sacramento Department of Transportation advised the Board of the City's payout preference. On a motion by Trustee Shah seconded by Trustee L'Ecluse, the Board unanimously approved the correction to the minutes.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 5b Approval of Report of Investment Transactions November 2020 (City Pool, LAIF, River City) and Treasurer's Certification: Trustee Shah inquired about the \$250,000.00 Transfer from River City Bank Money Market to River City Bank Checking. Following explanation by staff and on a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved the Report of Investment Transactions.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 6 Accounts Payable and General Fund Expenses (December 2020): Trustee Vander Werf inquired about payments to Grainger, Inc. Trustee Holloway inquired about payment to Nutrien Ag Solutions, Inc. Following explanation by staff and on a motion by Trustee L'Ecluse seconded by Trustee Johns, the Board unanimously approved payments on the Schedule of Accounts Payable (December 2020) of \$245,725.04 and General Fund Expenses of \$93,094.58 (total aggregate sum \$332,283.27).

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 7 Contract to Update the Heating, Ventilation, and Air Conditioning (HVAC) Control Panel: GM Kerr briefed the Board on the need to update the control panel.

Trustee L'Ecluse inquired about whether other quotes were acquired and what warranties were included. Trustee Vander Werf asked if this particular control panel was the only option or if other more cost effective, energy efficient models were available. Trustee Shah directed GM Kerr to look into their inquires before any work is to be completed. On a motion by Trustee L'Ecluse seconded by Trustee Vander Werf, the Board unanimously approved updating the control panel.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 8 Funding Agreement for the Flood Maintenance Assistance Program (FMAP)

a) Funding Agreement and Resolution Accepting Funds

b) Attachment B Local Maintaining Agency Authorizing Resolution

GM Kerr briefed the Board on the FMAP agreement for year three proposal to continue working on our SWIF and to construct erosion improvements in Arcade Creek. Tina Anderson with MBK Engineers has been a tremendous asset to the District during this process. Legal Counsel Smith informed the Board that the agreements have already gone under legal review. Trustee Shah asked if there is any caps on the amounts of funds that can be asked. GM Kerr advised that Department of Water Resources (DWR) creates the caps based on the amount of funds the District is spending per mile. Trustee Vander Werf asked if some of these funds could be used towards reducing the District carbon footprint. On a motion by Trustee Shah seconded by Trustee Holloway, the Board unanimously approved both items 8a and 8b.

Item No. 9 Personnel – Legal Counsel Selection: GM Kerr informed the Board that at this time there is no action to be taken on this item. The Personnel Committee met on Wednesday to discuss the four firms that submitted proposals. Next week the Board will be meeting with the final two firms. No action was taken on this item. Information was filed by the Board.

Item No. 10 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's December Meeting Summary: Central Valley Flood Protection Board 'No Digging' Signs meeting, Central Valley Flood Protection Board 'No Digging' Signs Site Visit and ARFCD Roof Repair/Replacement Construction meeting were discussed;
- District Roof Repair/Replacement Update: Final punch-list items still need to be completed;
- Arcade Creek Design Update: Currently reviewing the 50% designs from MBK. Ross is working with them on access point ramps;
- Two Rivers Trail Encroachment Permit Update: After the last Board Meeting discussed with Adam Randolph with the City of Sacramento Department of Transportation about the possibility of a maintenance endowment fund;
- Riprap Purchase Opportunity: Contacted by a contractor who is currently bidding on a job in Marysville where they will need to dispose of approximately 20,000 cubic yards of riprap. Possible sell it to the District for only the cost of transportation;
- Caltrans American River Bridge Encroachment Permit;
- District Staffing Updates: Hired a new Levee Worker Range A;
- Hydrologic Conditions: Folsom 29% of total capacity with an outflow of 1,299 cfs. The gauge at I Street Bridge shows a water surface elevation of 5.5 feet above sea level;
- Next Board Meeting is scheduled for February 12, 2021

b) *Legal Counsel Rebecca Smith* informed the Board that it does not look like we will be able to meet outside of the virtual environment until well into Spring.

c) *Office Manager Malane Chapman:*

- Increase in Credit Card Purchases: Due to COVID many departments within the City of Sacramento no longer have a cashier counter where we can make payments for water permits. We are now needing to pay for these items using a credit card.

Item No. 11 Operations and Maintenance Staff Reports:

a) *Superintendent Ross Kawamura:*

- Crew activities including vegetation management, sandbags placed as a water diversion at H-Street sinkhole as a precaution, slope repair, trimming, gate maintenance, vegetation management, sinkhole repair, high hazard tree prune, safety training, rock placement at Gristmill Recreation Area entrance for County of Sacramento, Sheriff's bus crew cleanup along the toe of the levee.

Item No. 12 Questions and Comments by Trustees: Trustee Johns wanted to say thank you to our crew for their work in River Park. Trustee Johns also asked if there was a speed limit along the levee, it has been noticed that other agencies appear to be speeding along the levee. GM Kerr mentioned the speed limit is noted in Title 23 of being 15 mph and that our crews try to keep their speeds to below 10 mph to limit the dust and to make it safe for everyone. Trustee Vander Werf also wanted to say thank you to our crew for taking care of themselves during this pandemic.

Item No. 13 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Shah at 12:30 p.m.

Attest:

Secretary

President