

April 12, 2019
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, April 12, 2019. In attendance were Trustee Holloway, Trustee Redway, Trustee Johns and Trustee Vander Werf. Trustee Shah was absent. Trustee Holloway presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Legal Counsel David Aladjem and Office Manager Malane Chapman. Mr. Robert Merritt was present from Robert Merritt, CPA and Ms. Ingrid Shepline, CPA, was present from Richardson & Company LLP. One member of the public was present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Approval of Consent Agenda Items: On a motion by Trustee Redway seconded by Trustee Vander Werf, the Board unanimously approved Items 2a) Minutes of Regular Meeting on March 8, 2019, 2b) Minutes of Special Meeting on March 29, 2019*, 2c) Approval of Report of Investment Transactions February 2019 (City Pool, LAIF, River City) and Treasurer's Certification and 2d) District Financial Reports: Statement of Operations (March 2019) and Cash Flow Report.

*Trustee Johns abstained from Item 2b as he was not in attendance.

Item No. 2e) Correspondence: Letter from Mark Heilman: GM Kerr informed the Board that the resident felt the District was disingenuous about how we presented the emails received from the public regarding the Two Rivers Trail. Trustee Holloway directed GM Kerr to respond to Mr. Heilman explaining how the Trustees and the Public were provided the additional emails and to also include the table that shows the breakdown. Following explanation by staff and on a motion by Trustee Vander Werf seconded by Trustee Johns, the Board unanimously approved this item.

Item No. 3 Accounts Payable and General Fund Expenses (March 2019): Trustee Johns inquired about payments to Sunbelt Rentals. Trustee Redway inquired about payments to Big Sky Office Furniture, Lehr Auto Electric & Emergency Equipment and The Mongan Group. Following explanation by staff and on a motion by Trustee Redway seconded by Trustee Vander Werf, the Board unanimously approved payments on the Schedule of Accounts Payable (March 2019) of \$98,879.96 and General Fund Expenses of \$67,661.99 (total aggregate sum \$166,541.95).

Item No. 4 Item No. 4 Presentation to Retiring Trustee:

Resolution 2019-01: Recognizing and Commending Bettina Redway on the Occasion of Her Retirement: Trustee Holloway read the resolution to the Board and staff honoring Ms. Redway for her service to the District. This item was heard out of order.

Item No. 5 Final FY 2017-18 Audit: The Board reviewed the final audit. Following explanation by Ms. Sheipline and on a motion by Trustee Johns seconded by Trustee Vander Werf, the Board unanimously approved the final audit.

Item No. 6 Committee Recommendations – Spring 2019 Newsletter: On a motion by Trustee Johns seconded by Trustee Vander Werf, the Board unanimously approved the newsletter as presented.

Item No. 7 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's March Meeting Summary: Steelhead Creek Clean-up Coordination meeting was discussed;
- FY 19 Assessment Services: WSP no longer provides this service, GM Kerr is working with SCI Consulting Group out of Fairfield. SCI will be submitting a proposal in the next week and also suggested completing an updated engineers report;
- Board Vacancy Special Meeting: Special Meeting to be held on May 1, 2019 at 4:00p.m. to review resumes and possibly hold interviews of potential Trustee candidates;
- Hydrologic Conditions: Folsom Lake is 105 thousand-acre feet encroached, with an outflow of 10,000 cfs and the gauge at the I Street Bridge shows 23.5 feet above sea level. Snow pack 155% of normal for this date;
- Next Board Meeting/District Tour: May 10, 2019: It was requested that the District Tour follow the July Board Meeting.

b) *Legal Counsel David Aladjem had nothing further to report.*

c) *Office Manager Malane Chapman reported on the following:*

- California Special District Association: Board Secretary/Clerk Conference – Seaside, November 12-14, 2019. Office Manager Chapman expressed interest in attending the conference for networking and continuing education opportunities. The Board directed Office Manager Chapman to register for the conference.

Item No. 8 Operations and Maintenance Staff Reports:

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including fence repair and sink hole repair.

Item No. 9 Questions and Comments by Trustees: Trustee Johns asked when repairs may happen near H Street Bridge. GM Kerr explained that the District may have to obtain some special permits to make any repairs. Trustee Johns also asked about repairs near Blue Diamond Almond Growers. GM Kerr discussed that the crew used rock to make the repair. Trustee Vander Werf asked about the type of rock used to make the repairs. Trustee Holloway informed the Board he will not be able to attend the next SAFCA meeting. Trustee Vander Werf will be attending in his place. Trustee Holloway passed on a message from Council Member Harris stating that the Executive Committee and Staff did a wonderful job handling the controversial

Two Rivers Trail. Trustee Holloway asked that the Board review the Recreational Trail Policy at an upcoming meeting. Trustee Vander Werf offered to write articles for her quarterly neighborhood newsletter that discuss what the District is working on.

Item No. 10 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 12:13 p.m.

Attest:

Secretary

President

DRAFT