









**Chris Coulter, Senior Consultant**

Chris Coulter contributes experience in funding measure feasibility, data analysis, and financial analysis services to the SCI team for public, private, and non-profit organizations. Mr. Coulter specializes in rate study analysis and Proposition 218 formation of benefit assessment districts, community facility districts, and fee rate structures. In addition, Mr. Coulter is experienced in spatial and regional analysis, opinion research, public outreach, demographic studies, and ballot measure development. Mr. Coulter is a graduate of the University of California at Berkeley with a Bachelor of Arts degree in English Literature.

**OTHER INFORMATION**

**Employment Policies.** SCI Consulting Group ensures compliance with all civil rights laws and other related statutes. SCI does not and shall not discriminate against any employee in the workplace or against any applicant for such employment or against any other person because of race, religion, sex, color, national origin, handicap, age, or any other arbitrary basis.

**Conflict of Interest Statements.** SCI has no known past, ongoing, or potential conflicts of interest for working with the District, performing the Scope of Work, or any other service for this Project.

**Insurance.** SCI carries professional Errors and Omissions insurance in the amount of \$2 million per occurrence and \$2 million aggregate. SCI also carries general liability insurance in the amount of \$2 million per occurrence and \$4 million aggregate.

**Independent Contractor.** If selected, SCI shall perform all services included in this proposal as an independent contractor.

**FEE SCHEDULE AND MANNER OF PAYMENT**

In consideration of the work accomplished, as outlined in this proposal, SCI shall be compensated a fixed fee of \$64,750. A progress payment of \$25,000 shall be due and payable on May 1, 2022, with the remaining fees due upon completion of the project.

The scope of service includes up to seven (6) meetings. Additional in-person meetings shall be \$550 per consultant, per meeting.

Incidental costs incurred by SCI for the purchase of property data, maps, travel and other out-of-pocket expenses shall be reimbursed at actual cost with the total not to exceed \$3,500 without prior authorization from the District.

In the event the District elects to request optional, additive scope of work, SCI will work with the District to negotiate compensation for these additional tasks and execute an Addendum to the agreement for these additional services.