

August 9, 2024  
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session at 11:00 a.m. on Friday, August 9, 2024. In attendance were Trustee Johns, Trustee L'Ecluse, Trustee Holloway, Trustee Shah, and Trustee Vander Werf. Trustee Johns presided. Trustee L'Ecluse arrived during Item 4. Also present from the District were General Manager (GM) Tim Kerr, Interim-Superintendent David Diaz, Legal Counsel Austin Cho, Legal Counsel Kim Lucia, and Office Manager Malane Chapman. No members of the public were present.

*Item No. 1 Public Comments on Non-Agenda Items:* There were no comments on non-agenda items from members of the public.

*Item No. 2 Approval of Consent Agenda:* On a motion by Trustee Shah seconded Trustee Holloway, the Board unanimously approved items 2a) Minutes of Regular Meeting on July 12, 2024, 2b) Approval of Report of Investment Transactions June 2024 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (July 2024) and Cash Flow Report, 2d) Correspondence: None.

*Item No. 3 Accounts Payable and General Fund Expenses (July 2024):* Trustee Shah inquired on payments made to Downey Brand. Trustee Vander Werf inquired on payments made to MBK Engineers, New Horizon Flooring, Pioneer Machinery and Turf Star. Following explanation by staff and on a motion by Trustee Vander Werf seconded by Trustee Shah, the Board unanimously approved payments on the Schedule of Accounts Payable (July 2024) of \$90,880.02 and General Fund Expenses of \$418,805.54 (total aggregate sum \$509,685.56)

*At 11:05 a.m. the Trustees met in closed session with District Counsel Cho, District Counsel Lucia and GM Kerr.*

*Item No. 4 Conference with Legal Counsel – Personnel: Government Code 549547 – General Manager's Annual Performance Evaluation:*

*Item No. 5 Conference with Legal Counsel – Real Property Negotiations: Government Code 54956.8 – 0 Lathrop Way, Sacramento:*

The Trustees returned to open session at 11:49 a.m. Trustee Johns reported that the board approved a 3.6% Cost of Living Allowance and a 2% performance bonus for GM Kerr. Trustee Johns also reported that the Board authorizes the GM to execute all documents on behalf of the Board to complete purchase of 255 Lathrop Way.

*Item No. 6 Workplace Violence Prevention Plan:* GM Kerr reported to the Board that a new employment-related requirement came into effect on July 1, 2024. On a motion by Trustee Shah seconded by Trustee Holloway, the Board unanimously approved the Workplace Violence Prevention Plan.

*Item No. 7 Administrative Staff Reports:*

a) *General Manager Tim Kerr reported on the following:*

- General Manager's July Meeting Summary: City of Sacramento Sutter's Landing ADA Trail and City of Sacramento Truxel Bridge meetings were discussed;
- 2024 Annual Steelhead Creek Cleanup;
- Hydrologic Conditions: Folsom Lake is 60% of total capacity with an outflow of 3,632 cfs. The gauge at I Street Bridge shows a water surface elevation of 9.2-feet above sea level;
- Next Board Meeting is scheduled for September 13, 2024

b) *Legal Counsel Austin Cho:* Legal Counsel Cho informed the Board that the 2024 Biennial Notice for Conflict of Interest Codes needs to be verified by October 1, 2024.

c) *Office Manager Malane Chapman:* Office Manager Chapman informed the Board that Ethics and AB 1825 trainings are due by December 31, 2024.

*Item No. 8 Operations and Maintenance Staff Reports:*

*Interim-Superintendent David Diaz:*

- Crew activities including mowing, gate repairs, and inspection repairs.

*Item No. 9 Questions and Comments by Trustees:* No questions or comments by Trustees.

*Item No. 10 Adjourn:* There being no further business requiring action by the Board, the meeting was adjourned by Trustee Johns at 12:35 p.m.

Attest:

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Secretary

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President