

December 13, 2019
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, December 13, 2019. In attendance were Trustee Holloway, Trustee Shah, Trustee Johns, Trustee Vander Werf and Trustee L'Ecluse. Trustee Shah presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Field Supervisor Scott Webb, Legal Counsel David Aladjem and Office Manager Malane Chapman. Three members of the public were present.

Item No. 1 Public Comments on Non-Agenda Items: No public comment on non-agenda items.

Item No. 2 Election of Officers of the Board of Trustees for 2020:

- *President:* On a motion by Trustee Johns seconded by Trustee Vander Werf, the Board unanimously elected Trustee Shah as Board President.
- *Vice President:* On a motion by Trustee Vander Werf seconded by Trustee L'Ecluse, the Board unanimously elected Trustee Johns as Board Vice President.
- *Secretary:* On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously appointed Trustee L'Ecluse as Board Secretary.
- *Assistant Secretary:* On a motion by Trustee Vander Werf seconded by Trustee Johns, the Board unanimously elected Office Manager Chapman as Board Assistant Secretary.
- *Treasurer:* On a motion by Trustee Shah seconded by Trustee L'Ecluse, the Board unanimously elected Trustee Vander Werf as Board Treasurer.
- *Assistant Treasurer:* On a motion by Trustee L'Ecluse seconded by Trustee Johns, the Board unanimously elected GM Kerr as Board Assistant Treasurer.

Item No. 3 Election and Appointments of District Representative to Associated Organizations for 2020: President Shah assigned the following Election and Appointments of District Representatives to Associated Organizations for 2020:

- SAFCA Board of Directors (Two): Trustee Holloway and Trustee Shah
- SAFCA Board of Directors-Alternate (Two): Trustee Vander Werf and Trustee Johns
- JPIA Director: Trustee Johns
- JPIA Alternate Director: Trustee L'Ecluse
- CCVFCA Director: GM Kerr
- LAFCo: Trustee Vander Werf

Item No. 4 Personnel Assignments to Existing Standing/Ad Hoc Committees for 2020: President Shah assigned the following Standing/Ad-Hoc Committees:

- Policy/Government Affairs Committee: Trustee Johns and Trustee L'Ecluse

- Personnel and Benefits Committee: Trustee Holloway and Trustee Shah
- Finance Committee: Trustee Shah and Trustee Vander Werf
- Public Outreach Committee: Trustee Vander Werf and Trustee L'Ecluse

Item No. 5 Approval of Consent Agenda Items: On a motion by Holloway seconded by Trustee L'Ecluse, the Board unanimously approved items 2a) Minutes of Regular Meeting on November 8, 2019, 2b) Minutes of Workshop on November 22, 2019, 2c) Approval of Report of Investment Transactions October 2019 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (November 2019) and Cash Flow Report, 2e) Resolution 2019-04: Delegation of Authority to Act in an Emergency, 2f) Resolution 2019-05: CEQA Exemption for the Program of Routine Maintenance for Calendar Year 2020, 2g) Creek Week 2020 Participation and 2h) Correspondence: None.

Item No. 6 Accounts Payable and General Fund Expenses (November 2019): Trustee Holloway requested clarification on payment to Mead & Hunt, Sacramento County Sheriff Work Release and Sacramento Web GIS. Following explanation by staff and on a motion by Trustee Vander Werf seconded by Trustee Johns, the Board unanimously approved payments on the Schedule of Accounts Payable (November 2019) of \$148,666.48 and General Fund Expenses of \$81,069.35 (total aggregate sum \$229,735.83).

Item No. 7 Resolution 2019-06: Intention to Convert to By-District Elections: Legal Counsel Aladjem explained to the Board the process to convert to by-district elections which includes a 6 to 9 months timeframe, demographic review, boundary mockups and staff suggestion using 2020 census data. On a motion by Trustee Holloway seconded by Trustee Vander Werf, the Board unanimously approved this resolution.

Item No. 8 Public Outreach Committee Recommendation – Winter 2020 Newsletter: Staff presented the Board with a final draft of the Winter 2020 Newsletter. Trustee Johns suggests adding a note that the Two Rivers Trail is an ongoing project lead by the City of Sacramento. On a motion by Trustee Holloway seconded by Trustee L'Ecluse, the Board unanimously approved the Winter 2020 Newsletter with the amended language.

Item No. 9 LAFCo Selection of Special District Alternate Commissioner Run-off: Office Manager Chapman explained that there was a three-way tie for the LAFCo Special District Alternate Commissioner and that the Board had unanimously casted a vote for Charlea Moore during the November Board meeting. On a motion by Trustee Vander Werf seconded by Trustee L'Ecluse, the Board unanimously casted their vote for Charlea Moore.

Item No. 10 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's November Meeting Summary;
- USACE American River Bank Protection;

- Subtronics Levee Pipe Investigation Update;
- Lionakis Roof Design Update;
- County of Sacramento OES Storage Agreement;
- Hydrologic Conditions: Folsom Lake 52% of capacity with an outflow 2,483 cfs. The gauge at the I Street Bridge shows a water surface elevation of 9 feet above sea level;
- Next Board Meeting is scheduled for January 10, 2020.

b) *Legal Counsel David Aladjem had nothing further to report.*

c) *Office Manager Malane Chapman reporting on the following:*

- *Fiscal Year 2018-2019 Audit:* Office Manger Chapman reported that Richardson was in the office conducting their field work December 4 and 5.

Item No. 11 Operations and Maintenance Staff Reports:

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including flood fight training, Arcade Creek cleanup, excavator maintenance, vegetation management and annual gate maintenance.

Item No. 12 Questions and Comments by Trustees: Trustee Vander Werf suggested that the Policy Committee meet to draft a policy on how to deal with camps during levee inspections. Trustee Holloway toured the Sacramento Weir that was built in 1918 and would like to have a short presentation by SAFCA to show how the improvements might have an impact on ARFCD.

Item No. 13 and 14 Holiday Staff and Boarding Gathering and Adjourn: There being no further business requiring action by the Board, the meeting was adjourned to the Holiday Gathering by Trustee Shah at 12:22 p.m. The Trustees met socially with District Staff and Consultants until 3:30 p.m.

Attest:

Secretary

President