

December 16, 2016  
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:30 a.m. on Friday, December 16, 2016. In attendance were Trustee Simon, Trustee Holloway, Trustee Redway and Trustee Pavão. Trustee Shah was absent. Trustee Simon presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Richard Marck, Field Supervisor Ross Kawamura, Legal Counsel David Aladjem and Office Manager Malane Chapman. Ms. Ann Bailey was present from Capital Area Development Authority. No members of the public were present.

*Item No. 1 Public Comments on Non-Agenda Items:* There were no comments on non-agenda items from members of the public.

*Item No. 2 Oath of Office for Re-Elected Trustees:* Trustee Holloway administered the Oath of Office for Trustee Redway.

*Item No. 3 Approval of Consent Agenda Items:* Item 3d) District Financial Reports: Statement of Operations (November 2016) and Cash Flow Report was removed from the Consent Agenda. On a motion by Trustee Holloway seconded by Trustee Pavão, the Board unanimously approved Items 3a) Minutes of Regular Meeting on November 11, 2016, 3b) Minutes of Special Meeting on December 12, 2016, 3c) Approval of Report of Investment Transactions October 2016 (City Pool A, LAIF, River City) and Treasurer's Certification, 3e) Creek Week 2017 Participation, 3f) Resolution 2016-10: Delegation of Authority to Act in an Emergency and 3g) Correspondence: None.

*Item No. 3d District Financial Reports: Statement of Operations (November 2016) and Cash Flow Report:* Trustee Simon asked about of County Dtech fees for DLMS and County assessment fees (non cash) expense categories. Following explanation by staff and on a motion by Trustee Holloway seconded by Trustee Pavão, the Board unanimously approved the item.

*Item No. 4 Review and Action: Accounts Payable and General Fund Expenses:* Trustee Simon requested clarification of payment to The Estate of Stanley Michael Miller, ACWA, Battery Bill, Blue Ribbon Maintenance, Grainger Inc, J&J Locksmiths, MBK Engineers, Neff Rental and US Bank. Following explanations by staff and on a motion by Trustee Holloway seconded by Trustee Pavão, the Board unanimously approved payments on the Schedule of Accounts Payable (November 2016) of \$85,659.23 and General Fund Expenses of \$75,556.90 (total aggregate sum \$161,216.13).

*Item No. 5 Review and Action: Fallen Tree at 2316 Rogue River Drive:* On a motion by Trustee Redway seconded by Trustee Pavão, the Board unanimously approved the General Manager's recommendation.

*Item No. 6 Administrative Staff Reports:*

a) *General Manager Tim Kerr reported on the following:*

- General Manager's November Meeting Summary: Union Pacific Railroad Fencing Project – Site was discussed;
- University Village Apartment Complex: GM Kerr attended a briefing with County Parks to provide perspective on encroachment permitting. Discussed was the desire by University Village Apartment Complex to install permanent light fixtures along the levee between University Village Apartment Complex and Sac State for students walking after dark;
- SWIF Update: GM Kerr noted that the State took the lead on rewriting the SWIF;
- La Riviera Parcel Land Transfer: GM Kerr updated the Board on the quitclaim deed and transferring the parcel to State ownership.
- Hydrologic Conditions: Folsom Lake is 61% full, with an outflow of 35,000 cfs, and the gauge at the I Street Bridge shows 22 feet above sea level;
- Next Board Meeting is scheduled for January 13, 2017.

b) *Legal Counsel David Aladjem had nothing further to report.*

c) *Office Manager Malane Chapman reported on the following:*

- CSDA Board Secretary/Clerk Conference: Office Manager Chapman thanked the Board for allowing her to attend the conference;
- Fiscal Year 2015-16: Richardson & Co. completed the auditing field work on November 28 and November 29;
- Newsletter: GM Kerr noted that the District received a rough draft of the newsletter. Copy will be provided to the Newsletter Committee prior to meeting in January.

*Item No. 7 Operations and Maintenance Staff Reports:*

a) *Superintendent Richard Marck*

- Crew activities including rodent abatement, flood fight training, flammables supplies storage area and photos of the office and shop.

*Item No. 8 Questions and Comments by Trustees:* Trustee Simon asked if the budget reflected the increase in retirees benefit payments. GM Kerr replied that the retirees benefits were reflected in the current budget.

*Item Nos. 9 & 10 Holiday Staff and Board Gathering and Adjourn:* There being no further business requiring action by the Board, the meeting was adjourned to the

Holiday Gathering by Trustee Simon at 12:26 p.m. The Trustees met socially with District Staff and Consultants until 1:45 p.m.

Attest:

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Secretary

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President