

June 14, 2019
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, June 14, 2019. In attendance were Trustee Holloway, Trustee Johns, Trustee Shah, Trustee Vander Werf and Trustee L'Ecluse. Trustee Holloway presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Legal Counsel Rebecca Smith, Legal Counsel Julia Jenness and Office Manager Malane Chapman. One member of the public was present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Approval of Consent Agenda Items: On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved items 2a) Minutes of Regular Meeting on May 17, 2019, 2b) Approval of Report of Investment Transactions April 2019 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (May 2019) and Cash Flow Report, 2d) Finance Committee Recommendation: Annual Review of Credit Card Policy, Reserve Fund Policy and Investment Policy and 2e) Correspondence: None.

Item No. 3 Accounts Payable and General Fund Expenses (May 2019): Trustee Vander Werf requested clarification on payments to Sunbelt Rentals. Trustee Shah requested clarification on payments to Kent Arborist Services. On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved payments on the Schedule of Accounts Payable (May 2019) of \$58,417.58 and General Fund Expenses of \$70,064.72 (total aggregate sum \$128,482.30).

At 11:017 a.m. the Trustees met in closed session with District Counsel Jenness and District Counsel Smith.

Item No. 4 Closed Session: Conference with Legal Counsel – Personnel: Government Code 54957 – FY 2019-20 Salary and Benefit Adjustments for District Staff: No reportable action was taken. This item was heard out of order.

Item No. 5 Closed Session: Conference with Legal Counsel – Personnel: Government Code 54957 – General Manager's Annual Performance Evaluation: No reportable action was taken. This item was heard out of order.

The Trustees returned to open session at 12:19 p.m. On a motion by Trustee Johns seconded by Trustee Vander Werf, the Board unanimously approved a 2.4% cost-of-living adjustment (COLA) for District Staff (exclusive of the General Manager), continuation of 457 contributions and longevity bonuses as described in the employee handbook. On a

subsequent motion by Trustee Johns seconded by Trustee L'Ecluse, the Board unanimously approved the creation of a Vehicle and Equipment Maintenance Specialist position with a minimum monthly salary range \$4,142, a midpoint monthly salary \$4,867 and a maximum monthly salary \$5,592, which is the same as the Levee Maintenance Worker Range B. On an addition motion by Trustee Shah, seconded by Trustee Johns, the Board unanimously thanked GM Kerr for his excellence service to the District over the past year and in recognition of the fact that his salary is capped the District would award him an additional 48 hours management time (88 hours total) per year at a value at his current compensation is \$3,919.68 and one-time merit bonus \$2,874.40 for a combined additional compensation in that form of \$6,794.08, which is 4% of current salary.

Item No. 6 Endorsement of CA Central Valley Flood Board Permit - Applicant: City of Sacramento - Description: Landscape improvements at Matsui Park and Powerhouse Science Center Site: GM Kerr provided an overview regarding the project noting the features to be constructed. Trustee Shah inquired if this endorsement would still follow the maintenance agreement set forth in 2012. Following explanation by staff and on a motion by Trustee Shah seconded by Trustee Vander Werf, the Board unanimously endorsed the permit contingent upon compliance with the maintenance agreement 2012 including the insurance levels. This item was heard out of order.

Item No. 7 Endorsement of CA Central Valley Flood Board Permit – Applicant: SMUD – Description: Install new power pole and underground conductors near Lathrop Way: GM Kerr described the work to be completed. Trustee Johns recused himself from this item. On a motion by Trustee Shah seconded by Trustee L'Ecluse, the Board unanimously approved the endorsement of the permit.

Item No. 8 Finance Committee Recommendations: a) District Budget FY 2019-20 and b) District 5-year Budget Projection: On a motion by Trustee Shah seconded by Trustee L'Ecluse, the Board unanimously approved the item.

Item No. 9 Resolution 2019-03: Transfer of Funds from District Operations Fund to Retiree Health Benefit Reserve Funds: On a motion by Trustee Shah seconded by Trustee Vander Werf, the Board unanimously approved the transfer of \$500,000 from District Operations Fund into the Retiree Health Benefits Reserve Fund.

Item No. 10 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's May Meeting Summary: Media Interviews with KFBK and Fox 40, CA City of Sacramento Homeless Encampments Coordination meeting and CA Central Valley Flood Protection Board meeting were discussed;
- *North Sac land Co – Lease;*
- *Field Supervisor Candidate;*
- *CVFBB Homeless Camp Coordination;*

- Hydrologic Conditions: Folsom Lake 94% of capacity with an outflow 9,503 cfs. The gauge at the I Street Bridge shows a water surface elevation of 11.5 feet above sea level;
- Next Board Meeting and District Tour is scheduled for July 12, 2019.

b) *Legal Counsel Rebecca Smith had nothing further to report.*

c) *Office Manager Malane Chapman had nothing further to report.*

Item No. 10 Operations and Maintenance Staff Reports:

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including camp cleanup, mowing, tree removal, fire suppression system, equipment maintenance, gate replacement and trimming.

Item No. 11 Questions and Comments by Trustees: Trustee Johns attended the scoping meeting for the Two Rivers Trail he feels that people will be asking the District to reconsider paving the top of the levee. Trustee Holloway suggested that the Board review the Recreational Trails Policy at a future meeting.

Item No. 12 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 1:09 p.m.

Attest:

Secretary

President