

June 15, 2018  
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, June 15, 2018. In attendance were Trustee Holloway, Trustee Redway, Trustee Johns and Trustee Shah. Trustee Pavão was absent. Trustee Holloway presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Legal Counsel David Aladjem, Legal Counsel Julia Jenness and Office Manager Malane Chapman. Two members of the public were present.

*Item No. 1 Public Comments on Non-Agenda Items:* There were no comments on non-agenda items from members of the public.

*Item No. 2 Approval of Consent Agenda Items:* On a motion by Trustee Johns seconded by Trustee Redway, the Board unanimously approved Items 2a) Minutes of Regular Meeting on May 11, 2018, 2b) Approval of Report of Investment Transactions April 2018 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (May 2018) and Cash Flow Report, 2d) Finance Committee Recommendation: Annual Review of Credit Card Policy, Reserve Fund Policy and Investment Policy and 2e) Correspondence: None.

*Item No. 3 Accounts Payable and General Fund Expenses (May 2018):* Trustee Redway requested clarification regarding payment to Home Depot. On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved payments on the Schedule of Accounts Payable (May 2018) of \$78,475.36 and General Fund Expenses of \$66,338.79 (total aggregate sum \$144,814.15).

*Item No. 4 WSP Scope of Work – Assessment Services:* Following explanations by staff and on a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved this item with the condition that Staff work with WSP to get an end product report for both ARFCD and SAFCA.

*Item No. 5 District Approach to Urban Camps on Levees:* Following explanations by staff and on a motion by Trustee Johns seconded by Trustee Shah, the Board unanimously approved to provide funding in the budget for contracting on urban camp cleanup and directed staff to continue to work out the details of a Memorandum of Understanding (MoU) with other flood control stakeholders.

*Item No. 6 Finance Committee Recommendations: a) District Budget FY 2018-19 and b) District 5-year Budget Projection:* On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved the item. This item was heard out of order.

*Item No. 7 Resolution 2018-05: Transfer of Funds from District Operations Fund to Retiree Health Benefit Reserve Funds:* On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved the transfer of \$536,456 from District

Operations Fund into the Retiree Health Benefits Reserved Fund. This item was heard out of order.

At 11:46 a.m. the Trustees met in closed session with District Counsel Jenness and District Counsel Aladjem.

*Item No. 8 Closed Session: Conference with Legal Counsel – Personnel: Government Code 54957 – FY 2018-19 Salary and Benefit Adjustments for District Staff:* No reportable action was taken.

*Item No. 9 Closed Session: Conference with Legal Counsel – Personnel: Government Code 54957 – General Manager’s Annual Performance Evaluation:* No reportable action was taken.

The Trustees returned to open session at 12:55 p.m. On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved a 3.3% merit increase, continuation of 457 contributions and longevity bonus for General Manager Kerr. On a subsequent motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved a 5% retroactive merit increase for employee E. Diaz for FY 2017-18, a 5% merit increase for employees Chapman and Kawamura, a 3% merit increase for employee Robles, a 3.3% cost-of-living adjustment (COLA) for District Staff (exclusive of the General Manager), continuation of 457 contributions and longevity bonuses as described in the employee handbook.

*Item No. 10 Board Adoption of District Pay Ranges:* On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved the District Pay Ranges for all District positions.

*Item 11 Administrative Staff Reports:*

a) *General Manager Tim Kerr reported on the following:*

- General Manager’s May Meeting Summary: CA Central Valley Flood Protection Board Coordination Committee meeting was discussed;
- La Riviera Staging Area: New fencing has been installed;
- Deferred Maintenance Project Update;
- Hydrologic Conditions: Folsom Lake is 94% full, with an outflow of 3,618 cfs and the gauge at the I Street Bridge shows 6 1/2 feet above sea level;
- Next Board Meeting: July 13, 2018.

b) *Legal Counsel David Aladjem reported that Legal Counsel Shapiro is still working on the OMRR&R.*

c) *Office Manager Malane Chapman had nothing further to report.*

*Item No. 12 Operations and Maintenance Staff Reports:*

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including mowing, slope repair and equipment repair.

*Item No. 13 Questions and Comments by Trustees:* There were no questions or comments by Trustees.

*Item No. 14 Adjourn:* There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 1:21 p.m.

Attest:

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Secretary

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President

DRAFT