September 8, 2017 Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, September 8, 2017. In attendance were Trustee Holloway, Trustee Redway, Trustee Pavão, Trustee Shah and Trustee Johns. Trustee Holloway presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Legal Counsel Andrea Clark and Office Manager Malane Chapman. No members of the public were present.

*Item No. 1 Public Comments on Non-Agenda Items:* There were no comments on non-agenda items from members of the public.

*Item No. 2 Approval of Consent Agenda Items:* On a motion by Trustee Pavão seconded by Trustee Johns, the Board unanimously approved Items 2a) Minutes of Regular Meeting on August 8, 2017, 2b) Approval of Report of Investment Transactions July 2017 (City Pool, LAIF, River City) and Treasurer's Certification 2c) District Financial Reports: Statement of Operations (August 2017) and Cash Flow Report, and 2d) Correspondence; None.

*Item No. 3* Accounts Payable and General Fund Expenses (August 2017): Trustee Shah requested clarification regarding payments to Bell Marine and Sunbelt. On a motion by Trustee Pavão seconded by Trustee Shah, the Board unanimously approved payments on the Schedule of Accounts Payable (August 2017) of \$53,017.56 and General Fund Expenses of \$66,776.20 (total aggregate sum \$119,793.76).

#### Item No. 4 Administrative Staff Reports:

- a) General Manager Tim Kerr reported on the following:
  - General Manager's August Meeting Summary: Meetings with Mike Strachn and Kleinfelder Associates Site Investigation were discussed;
  - Deferred Maintenance Status Update: Further investigation is being completed by State of California Department of Water Resources to accurately determine the number of abandoned gravity flow pipes;
  - Sump D10 Emergency Repair: Exploratory digging and investigation determined that a small drainpipe broke away from the vault. During the January and February 2017 excessive rainfall in a short period of time, contributed to a sinkhole developing along the County Pump Station. Kleinfelder determined that the void that was created did not exceed 9 feet below the surface;
  - Winter 2017-2018 Hydrologic Outlook: 2017-2018 shows above average temperatures with a 50/50 chance of excessive rainfall;
  - Hydrologic Conditions: Folsom Lake is 77% full, with an outflow of 3500 cfs. The gauge at the I Street Bridge shows a water surface elevation of 9.4 feet above sea level;

- Next Board Meeting is scheduled for October 13, 2017.
- b) Legal Counsel Andrea Clark had nothing further to report.
- c) Office Manager Malane Chapman had nothing further to report.

*Item No.* 5 *Operations and Maintenance Staff Reports:* 

- a) Superintendent Ross Kawamura reported on:
  - Crew activities including squirrel abatement, tree removal, mowing, erosion repair, camp damage and equipment repairs.
- *Item No.* 6 *Questions and Comments by Trustees:*

*Item No 7* Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 11:31 a.m.

Attest:

Secretary

President

## American River Flood Control District Staff Report

## Investment Transactions Summary; August 2017

## LAIF:

• There were no transactions in this account during the month of August.

## City Pool A

- Accrued Interest Receivable for the month of July was \$9,257.63.
- As of July 31, 2017, the balance of Interest Receivable in this account was \$9,257.63.
- Accrued Interest Receivable for the month of August was \$9,950.41
- As of August 31, 2017, the balance of Interest Receivable in this account was \$19,208.04

Interest Receivable is accrued and transferred to the Cash Balance at the discretion of the City.

## **River City Bank:**

- Total amount of Accounts Payable cleared during the month of August was \$142,182.51.
- On August 31, 2017, a monthly interest payment was deposited in the amount of \$48.24.

#### **Balance and Transactions**

Account		LAIF	City Pool A	River City Bank
Beginning Balance	8/1/17	\$762,160.30	\$7,267,268.07	\$740,392.30
Transactions				
City Pool A	8/31/17		9,950.41	
River City Bank Interest	8/31/17			48.24
Accounts Payable (cleared)				(142,182.51)
Ending Balance:	8/31/17	\$762,160.30	\$7,267,268.07	\$598,258.03

\*\*City Pool A Interest is accrued and deposited in the account at the discretion of the City.

Interest					
Date:	Sept 2016	Oct 2016	Nov 2016	Dec 2016	
LAIF	0.63	0.65	0.65	0.65	
City Pool A	1.34	1.22	1.32	1.17	
River City Bank	0.17	0.25	0.25	0.16	
Date:	Jan 2017	Feb 2017	Mar 2017	Apr 2017	
LAIF	0.75	0.75	0.82	0.88	
City Pool A	1.39	1.58	1.47	1.56	
River City Bank	0.19	0.25	0.25	0.25	
Date:	May 2017	June 2017	July 2017	Aug 2017	
LAIF	0.88	0.98	1.05	1.08	
City Pool A	1.42	1.55	1.50	1.61	
River City Bank	0.25	0.20	0.08	0.08	

# American River Flood Control District

#### AMERICAN RIVER FLOOD CONTROL DISTRICT

#### **MONTHLY REVIEW – JULY 2017**

#### STRATEGY

The ARFCD funds are invested in the City of Sacramento's Pool A investment fund. The Fund is invested pursuant to the objectives and requirements set forth in the City's investment policy. The three objectives of the investment policy, in order of priority, are (1) the preservation of capital by the investment in safe instruments, (2) the liquidity needs of the City and pool participants so such parties will have access to cash when they need it, and (3) the maximizing of current income while remaining consistent with the other more important objectives. The City's investment policy incorporates applicable provisions of state law including, among other things, the prudent person standard and California Code Section 53601 pertaining to eligible investments.

#### **PORTFOLIO STATISTICS**

,267,268
0
0
9,258
,276,526

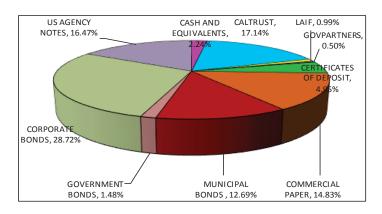
#### PERFORMANCE

Earned Interest Yield for the Month	1.50%
Laif Rate of Return (book value)	1.05%
90 Day T-Bill	1.02%
Federal Funds	1.15%

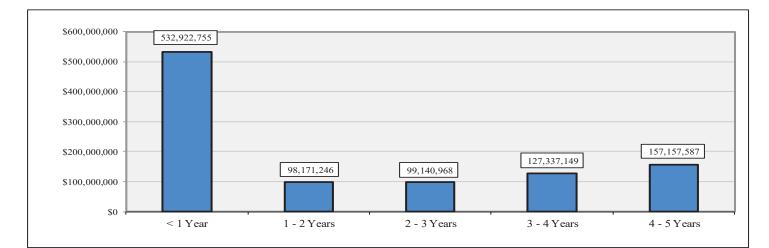
#### POOL A MATURITY SCHEDULE

Maturity	Market Value	%
<1 Year	532,922,755	52.52%
1 - 2 Years	98,171,246	9.67%
2 - 3 Years	99,140,968	9.77%
3 - 4 Years	127,337,149	12.55%
4 - 5 Years	157,157,587	15.49%
Total	1,014,729,705	100.00%

#### POOL A BY ASSET CLASS



Investment Description	Portfolio at Cost	Yield at Month End
CASH AND EQUIVALENTS	2.24%	1.12%
CALTRUST	17.14%	1.20%
LAIF	0.99%	1.05%
GOVPARTNERS	0.50%	1.05%
CERTIFICATES OF DEPOSIT	4.95%	1.70%
COMMERCIAL PAPER	14.83%	1.29%
MUNICIPAL BONDS	12.69%	1.84%
GOVERNMENT BONDS	1.48%	1.90%
CORPORATE BONDS	28.72%	1.90%
US AGENCY NOTES	16.47%	1.48%



#### City of Sacramento CASH LEDGER American River Flood Control District From 07-01-17 To 07-31-17

#### **All Cash Accounts**

Trade Date	Settle Date	Tran Code	Quantity	Security	Amount	Cash Balance
Pool A Int	terest Rece	ivable				
07-01-17				Beginning Balance		0.00
07-31-17	07-31-17	in		Pool A Cash	9,257.63	9,257.63
	Jul 2017	estimated	l Pool A intere	est		
					9,257.63	
07-31-17				Ending Balance		9,257.63
Pool A Ca	sh					
07-01-17				Beginning Balance		7,267,268.07
07-31-17				Ending Balance		7,267,268.07

# American River Flood Control District

#### AMERICAN RIVER FLOOD CONTROL DISTRICT

#### **MONTHLY REVIEW – AUGUST 2017**

#### STRATEGY

The ARFCD funds are invested in the City of Sacramento's Pool A investment fund. The Fund is invested pursuant to the objectives and requirements set forth in the City's investment policy. The three objectives of the investment policy, in order of priority, are (1) the preservation of capital by the investment in safe instruments, (2) the liquidity needs of the City and pool participants so such parties will have access to cash when they need it, and (3) the maximizing of current income while remaining consistent with the other more important objectives. The City's investment policy incorporates applicable provisions of state law including, among other things, the prudent person standard and California Code Section 53601 pertaining to eligible investments.

#### **PORTFOLIO STATISTICS**

Portfolio's Beginning Balance	7,276,526
Contributions	0
Withdrawals	0
Interest Earned	9,950
Month-End Market Value	7,286,476

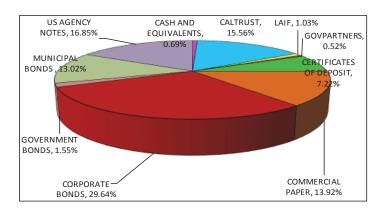
#### PERFORMANCE

Earned Interest Yield for the Month	1.61%
Laif Rate of Return (book value)	1.08%
90 Day T-Bill	1.00%
Federal Funds	1.15%

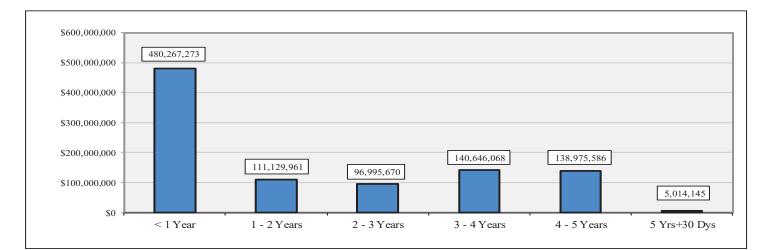
#### POOL A MATURITY SCHEDULE

Maturity	Market Value	%
<1 Year	480,267,273	49.36%
1 - 2 Years	111,129,961	11.42%
2 - 3 Years	96,995,670	9.97%
3 - 4 Years	140,646,068	14.45%
4 - 5 Years	138,975,586	14.28%
5 Yrs+30 Dys	5,014,145	0.52%
Total	973,028,703	100.00%

#### POOL A BY ASSET CLASS



Investment Description	Portfolio at Cost	Yield at Month End
CASH AND EQUIVALENTS	0.69%	1.12%
CALTRUST	15.56%	1.36%
LAIF	1.03%	1.08%
GOVPARTNERS	0.52%	1.06%
CERTIFICATES OF DEPOSIT	7.22%	1.71%
COMMERCIAL PAPER	13.92%	1.30%
CORPORATE BONDS	29.64%	1.94%
GOVERNMENT BONDS	1.55%	1.90%
MUNICIPAL BONDS	13.02%	1.88%
US AGENCY NOTES	16.85%	1.59%



#### City of Sacramento CASH LEDGER American River Flood Control District From 08-01-17 To 08-31-17

#### **All Cash Accounts**

Trade Date	Settle Date	Tran Code	Quantity	Security	Amount	Cash Balance
Pool A Int	erest Rece	ivable				
08-01-17				Beginning Balance		9,257.63
08-31-17	08-31-17	in		Pool A Cash	9,950.41	19,208.04
	Aug 201'	7 estimate	ed Pool A inte	rest		
					9,950.41	
08-31-17				Ending Balance		19,208.04
Pool A Ca	sh					
08-01-17				Beginning Balance		7,267,268.07
08-31-17				Ending Balance		7,267,268.07

www.treasurer.ca.gov/pmia-

laif/laif.asp

2017

September 14,

#### Local Agency Investment Fund P.O. Box 942809 Sacramento, CA 94209-0001 (916) 653-3001

#### AMERICAN RIVER FLOOD CONTROL DISTRICT

DISTRICT ENGINEER/MANAGER 165 COMMERCE CIRCLE, SUITE D SACRAMENTO, CA 95815 **PMIA Average Monthly Yields** 

Account Number: 90-34-002

/ Tran Type Definitions

August 2017 Statement

#### Account Summary

Total Deposit:	0.00	Beginning Balance:	762,160.30
Total Withdrawal:	0.00	Ending Balance:	762,160.30

https://laifms.treasurer.ca.gov/RegularStatement.aspx



PO Box 15247, Sacramento, CA 95851-0247 Return Service Requested

AMERICAN RIVER FLOOD CONTROL DISTRICT 4000 MAGNOLIA HILLS DR EL DORADO HILLS CA 95762-6561 **REPURCHASE** 



Item 2b

Last statement: July 31, 2017 This statement: August 31, 2017 Total days in statement period: 31

Page 1 0811100952 (0)

Direct inquiries to: 916-567-2836

IMPORTANT REMINDER: FOR YOUR PROTECTION, IF YOU DID NOT USE YOUR VISA DEBIT CARD BETWEEN JANUARY 1, 2017 AND JULY 15, 2017, YOUR VISA DEBIT CARD WILL BE DEACTIVATED ON SEPTEMBER 15, 2017. SHOULD YOU HAVE ANY QUESTIONS, OR WOULD LIKE TO ORDER A NEW CHIP-ENABLED DEBIT MASTERCARD, WE ENCOURAGE YOU TO CONTACT YOUR ACCOUNT OFFICER OR CUSTOMER SERVICE AT 916.567.2899.

#### **Public Fund Interest Checking**

Account number	0811100952	Beginning balance	\$740,392.30
Low balance	\$598,209.79	Total additions	40,409.92
Average balance	\$709,953.62	Total subtractions	182,544.19
Avg collected balance	\$709,953	Ending balance	\$598,258.03

#### DEBITS

Date	Description	Subtractions
08-01	' Automatic Transfer	150.00
	TRANSFER TO DEPOSIT SYSTEM ACCOUNT	
	XXXXXX0736	
08-02	' Automatic Transfer	100.07
	TRANSFER TO DEPOSIT SYSTEM ACCOUNT	
	XXXXXX0736	
08-15	' Automatic Transfer	28,027.87
	TRANSFER TO DEPOSIT SYSTEM ACCOUNT	
	XXXXXX0736	
08-16	' Automatic Transfer	8,740.98
	TRANSFER TO DEPOSIT SYSTEM ACCOUNT	
	XXXXXX0736	

## REPURCHASE

AMERICAN RIVER FLOOD CONTROL DISTRICT August 31, 2017		Page 2 0811100952	
Date	Description	Subtractions	
	Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	18,686.88	
08-18 '	Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	27,957.22	
08-21 '	Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	56,209.37	
08-22 '	Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	5,244.46	
08-23 '	Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	88.09	
08-24 '	Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	5,749.51	
08-25 '	Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	4,819.00	
08-31 '	Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	26,770.74	
rs			
	Description Automatic Transfer	Additions 40,361,68	

08-04	'Automatic Transfer	40,361.68
	TRANSFER FROM DEPOSIT SYSTEM ACCOUNT	
	XXXXXX0736	
08-31	Interest Credit	48.24

#### DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
07-31	740,392.30	08-16	743,735.06	08-23	635,549.04
08-01	740,242.30	08-17	725,048.18	08-24	629,799.53
08-02	740,142.23	08-18	697,090.96	08-25	624,980.53
08-04	780,503.91	08-21	640,881.59	08-31	598,258.03
08-15	752,476.04	08-22	635,637.13		

#### INTEREST INFORMATION

Annual percentage yield earned	0.08%
Interest-bearing days	31
Average balance for APY	\$709,953.62
Interest earned	\$48.24

## REPURCHASE

AMERICAN RIVER FLOOD CONTROL DISTRICT August 31, 2017 Page 3 0811100952

#### OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



PO Box 15247, Sacramento, CA 95851-0247 Return Service Requested

AMERICAN RIVER FLOOD CONTROL DISTRICT 4000 MAGNOLIA HILLS DR EL DORADO HILLS CA 95762-6561 CHECKING



Item 2b

Last statement: July 31, 2017 This statement: August 31, 2017 Total days in statement period: 31

Page 1 0811090736 (45)

Direct inquiries to: 916-567-2836

IMPORTANT REMINDER: FOR YOUR PROTECTION, IF YOU DID NOT USE YOUR VISA DEBIT CARD BETWEEN JANUARY 1, 2017 AND JULY 15, 2017, YOUR VISA DEBIT CARD WILL BE DEACTIVATED ON SEPTEMBER 15, 2017. SHOULD YOU HAVE ANY QUESTIONS, OR WOULD LIKE TO ORDER A NEW CHIP-ENABLED DEBIT MASTERCARD, WE ENCOURAGE YOU TO CONTACT YOUR ACCOUNT OFFICER OR CUSTOMER SERVICE AT 916.567.2899.

#### **Public Fund Interest Checking**

Account number	0811090736	Beginning balance	\$0.00
Enclosures	45	Total additions	223,020.87
Low balance	\$0.00	Total subtractions	223,020.87
Average balance	\$0.00	Ending balance	\$.00
Avg collected balance	\$-9		

#### CHECKS

Number	Date	Amount	Number	Date	Amount
5952	08-31	50.00	5998	08-24	182.81
5986 *	08-02	100.07	5999	08-18	408.49
5987	08-18	24,973.91	6000	08-21	847.93
5988	08-23	88.09	6001	08-18	23.01
5989	08-21	675.81	6002	08-18	2,085.35
5990	08-18	123.89	6003	08-22	51.30
5991	08-21	8,921.41	6004	08-21	60.98
5992	08-17	350.00	6005	08-17	7,500.00
5993	08-17	3,705.00	6006	08-17	176.62
5994	08-24	5,489.00	6007	08-16	357.31
5995	08-21	74.02	6008	08-17	2,986.75
5996	08-21	91.77	6009	08-21	2,060.14
5997	08-17	2,593.00	6010	08-21	22.68

## CHECKING

#### AMERICAN RIVER FLOOD CONTROL DISTRICT August 31, 2017

#### Page 2 0811090736

Number	Date	Amount
6011	08-15	2,768.71
6012	08-25	1,200.00
6013	08-25	3,619.00
6014	08-21	644.87
6015	08-24	77.70
6016	08-17	946.60
6017	08-21	605.37
6018	08-22	200.00
6019	08-22	1,432.03

Number	Date	Amount
6020	08-18	369.57
6021	08-22	1,797.13
6022	08-21	41,746.88
6023	08-21	372.64
6024	08-21	84.87
6025	08-22	1,764.00
6026	08-18	73.00

\* Skip in check sequence

#### DEBITS

Date	Description	Subtractions
08-01	' ACH Withdrawal	150.00
	HEALTHEQUITY INC HealthEqui 170801	
	38415	
08-04	Incoming Wire Fee	15.00
	201708040014272 COUNTY OF SACRAMENSACRAMENTO CA 9581	
	PROPERTY TAX DISTR	
08-04	' Automatic Transfer	40,361.68
	TRANSFER TO DEPOSIT SYSTEM ACCOUNT	
	XXXXXX0952	
08-15	' ACH Withdrawal	152.95
	HEALTHEQUITY INC HealthEqui 170815	
	38415	
08-15	' ACH Withdrawal	25,106.21
	INTUIT PAYROLL S QUICKBOOKS 170815	
	946000047	
08-16	' ACH Withdrawal	979.24
	CALPERS 3100 100000015002022	
08-16	' ACH Withdrawal	1,425.00
	CALPERS 1900 100000015041368	
08-16	' ACH Withdrawal	2,753.06
	CALPERS 3100 100000015001984	
08-16	' ACH Withdrawal	3,226.37
	CALPERS 1900 100000015023276	
08-17	' ACH Withdrawal	428.91
	INTUIT PAYROLL S QUICKBOOKS 170817	
	946000047	
08-31	' ACH Withdrawal	26,720.74
	INTUIT PAYROLL S QUICKBOOKS 170831	
	946000047	

## **CHECKING**

AMERICAN RIVER FLOOD CONTROL DISTRICT August 31, 2017

#### Page 3 0811090736

#### CREDITS

Date	Description	Additions
08-01	'Automatic Transfer	150.00
	TRANSFER FROM DEPOSIT SYSTEM ACCOUNT	
	XXXXXX0952	(
08-02	'Automatic Transfer	100.07
	TRANSFER FROM DEPOSIT SYSTEM ACCOUNT	
	XXXXX0952	
08-04	Incoming Wire	40,376.68
	201708040014272 COUNTY OF SACRAMENSACRAMENTO CA 9581	
00.45	PROPERTY TAX DISTR	00 007 07
08-15	'Automatic Transfer	28,027.87
	TRANSFER FROM DEPOSIT SYSTEM ACCOUNT	
00.40	XXXXXX0952	0 740 00
08-16	'Automatic Transfer	8,740.98
	TRANSFER FROM DEPOSIT SYSTEM ACCOUNT	
08-17	XXXXXX0952 ' Automatic Transfer	10 606 00
00-17		18,686.88
	TRANSFER FROM DEPOSIT SYSTEM ACCOUNT	
08-18	XXXXXX0952 ' Automatic Transfer	27,957.22
00-10	TRANSFER FROM DEPOSIT SYSTEM ACCOUNT	21,951.22
	XXXXXX0952	
08-18	Deposit	100.00
08-21	' Automatic Transfer	56,209.37
00-21	TRANSFER FROM DEPOSIT SYSTEM ACCOUNT	50,209.57
	XXXXXX0952	
08-22	' Automatic Transfer	5,244.46
00-22	TRANSFER FROM DEPOSIT SYSTEM ACCOUNT	5,244.40
	XXXXXX0952	
08-23	' Automatic Transfer	88.09
00-20	TRANSFER FROM DEPOSIT SYSTEM ACCOUNT	00.00
	XXXXXX0952	
08-24	' Automatic Transfer	5,749.51
00 24	TRANSFER FROM DEPOSIT SYSTEM ACCOUNT	0,140.01
	XXXXXX0952	
08-25	'Automatic Transfer	4,819.00
00 20	TRANSFER FROM DEPOSIT SYSTEM ACCOUNT	4,010.00
	XXXXXX0952	
08-31	' Automatic Transfer	26,770.74
0001	TRANSFER FROM DEPOSIT SYSTEM ACCOUNT	20,110.14
	XXXXXX0952	

#### DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
07-31	0.00	08-01	0.00	08-02	0.00

## **CHECKING**

#### AMERICAN RIVER FLOOD CONTROL DISTRICT August 31, 2017

#### Page 4 0811090736

Date	Amount	Date	Amount	Date	Amount
08-04	0.00	08-18	0.00	08-24	0.00
08-15	0.00	08-21	0.00	08-25	0.00
08-16	0.00	08-22	0.00	08-31	0.00
08-17	0.00	08-23	0.00		

#### INTEREST INFORMATION

Annual percentage yield earned	0.00%
Interest-bearing days	31
Average balance for APY	\$0.00
Interest earned	\$0.00

#### **OVERDRAFT/RETURN ITEM FEES**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

#### CERTIFICATION

The American River Flood Control District's investment portfolio[\_\_X\_] is [\_\_\_\_is not] in compliance with the District's Financial Management Investments Plan.

The District's investment portfolio is not in compliance in the following respects:

A cash flow analysis confirms that the District [\_\_X\_is] [\_\_\_is not] expected to be able to meet its expenditure requirements for the next six months.

The District's cash is insufficient to meet obligations for the next six months as a result of the following:

Attached hereto are the most recent statements of accou	ints of the following District accounts:
LAIF Account, State Treasurer's Office	Dated August 2017
Investment Pool A Account, City of Sacramento Investment Pool A Account, City of Sacramento	
District Checking Account, River City Bank	Dated August 2017
District Repurchase Account, River City Bank	Dated August 2017

Certified by:\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Cyril Shah, District Treasurer

American River Flood Control District Statement of Operations July 1, 2017 to September 30, 2017 (Three Month Ending of Fiscal Year 2017-2018) For Internal Use Only

0.00% 0.00% 25.80% 0.00%
0.00% 25.80%
0.00% 25.80%
25.80%
0.00%
0.00%
0.83%
23.10%
21.82%
24.10%
0.00%
28.22%
17.82% 103.12%
19.91%
0.00%
20.18%
1.58%
7.16%
33.68%
3.61%
5.12%
11.16%
0.00%
0.00%
7.00%
59.31% 0.00%
22.38%
15.80%
8.40%
0.00%
12.51%
19.64%
29.53%
33.33% 0.00%
21.50%
25.00%
2.67%
15.16%
5.94%
51.73%
29.79%
0.00%
0.00%
17.44%
58.80%
0.00%
0.00% 6.41%
0.00%
0.00%
9.27%
0.00%
Not budgetee
18.49%
0.000/
0.00% 0.00%
15.19%
4.60%
96.38%
0.00%
0.00%

Note: Amounts above are not audited

The above information is current through the last day of the previous month's bank activity.

Data has been verified by the bookkeeper and physical copies of checks have not been reviewed or received and some checks may not have cleared the bank account.

#### Cash Flow Report

Maintenance and Operations Expens	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	TOTAL
500 · Salary/Wages	47,744.54	50,883.41	51,666.88	50,964.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	201,259.79
501 · Payroll Taxes	3,674.40	3,923.51	3,992.41	3,612.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,202.53
502 · Pension	10,923.54	5,981.02	11,142.09	1,538.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,585.12
503 · Compensation Insurance	8,741.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,741.45
504 · Medical/Dental/Vision	13,701.42	13,701.42	13,800.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41,203.26
508 · Fuel/Oil	2,966.92	2,085.35	2,513.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,565.55
509 · Equipment Rental	4,310.00	2,060.14	4,643.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,013.24
510 · Equipment Purchase(< \$5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511 · Equipment Repair/Parts	2,536.96	3,662.27	3,409.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,608.83
512 · Shop Supplies	1,471.30	869.01	1,771.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,111.35
514 · Levee Maint(Supplies&Materi	0.00	392.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	392.13
515 · Levee Maintenance Services	6,508.48	9,004.85	1,075.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,589.31
516 · Employee Uniforms	0.00	486.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	486.19
518 · Staff Training	738.93	164.58	5.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	908.71
519 · Miscellaneous O&M	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521 · Small Tools & Equip	2,601.61	222.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,824.26
523 · Levee Maint. (Chemicals)	44.31	1,432.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,476.34
525 · Emergency Preparedness Pro	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
530 · Encroachment Remediation N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532 · Rodent Abatement	0.00	26.88	333.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	360.81
605 · Engineering Services	3,878.00	2,986.75	4,745.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,610.25
615 · Survey Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
616 · Envionmental Services/Studie	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total M&O Expense	109,841.86	97,882.19	99,099.43	56,115.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	362,939.12

Administrative Expenses	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	TOTAL
505 · Telephone	1,018.25	1,048.45	1,056.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,123.64
506 · Utility Charges	2,753.83	2,281.71	2,741.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,776.61
507 · Office/Shop Lease	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
513 · Office Supplies	506.71	0.00	220.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	726.74
517 · Auto Allowance	550.00	550.00	550.00	550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,200.00
520 · Retiree Benefits	11,272.49	11,272.49	11,272.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,817.47
522 · Office Equipment/Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
526 · Mileage/Parking Reimbursem	45.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.15
527 · General Office Expense	1,159.75	756.29	1,293.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,209.64
529 · Pre-funding Retiree Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531 · Technology & Software	270.26	269.85	514.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,054.32
600 · Board of Trustees Compensa	285.00	380.00	475.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,140.00
601 · Trustee Expenses	363.22	81.63	5.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.66
602 · Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603 · Legal Fees (General)	1,448.67	6,298.00	6,255.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,002.17
604 · Flood Litigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
606 · Legislative Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
607 · Dues and Assoc. Expenes	0.00	5,489.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,549.00
608 · Insurance Premiums	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
609 · Conference /Workshops/Sem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610 · Public Relations Information	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
611 · Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
612 · District Annexations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613 · Community Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
614 · Miscellaneous Admin	155.70	146.95	224.75	(3,657.50)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(3,130.10)
617 · Investment Fees	0.00	3,619.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,619.00

#### AMERICAN RIVER FLOOD CONTROL DISTRICT Cash Flow Report July 2017 through June 2018

618 · Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
619 · Building Maintenance	112.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	112.93
620 · Bookkeeping Services	1,012.50	1,200.00	768.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,981.25
621 · County Assessment Fees	0.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00
622 · County DTech Fees for DLMS	0.00	1,764.00	5,608.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,372.29
623 · Employee Morale/Wellness	88.40	915.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,004.27
Total Administrative	21,042.86	36,088.24	31,046.44	(3,107.50)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85,070.04
Creatial Desirate Fundament	1.147	Aug 17	Cant 47	0++ 17	No. 47	Dec 17	Jan 18	Eab 40	Mar 40	Ame 470	May 40	hum 40	TOTAL
Special Projects Expenses 702 · Engineering/Survey Studies	Jul 17 0.00	Aug 17 0.00	Sept 17 0.00	Oct 17 0.00	Nov 17 0.00	Dec 17 0.00	Jan 18 0.00	Feb 18 0.00	Mar 18 0.00	Apr 178 0.00	May 18 0.00	Jun 18 0.00	TOTAL 0.00
703 · Encroachment Remediation S	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704 · Vegetation Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
705 · Small Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707 · Levee Standards Compliance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Special Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
												•	
Capital Outlay: Flood Control	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	TOTAL
700 · Bank Protection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
701 · Magpie Creek	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706 · Property Acquisition	0.00	7,593.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,593.18
709 · Equipment Purchase (> \$500(	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital Outlay: Flood Control	0.00	7,593.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,593.18
Income													
120 · Benefit Assessment	0.00	40.376.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.376.68
122 · SAFCA CAD4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
123 · Interest	55.95	48.24	36.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	140.42
124 · O&M Agreements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
126 · Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	55.95	40,424.92	36.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,517.10
Fund Balance													
Fund Balance													
District Operations Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	
Beginning Balance	2,294,495.71	1,163,666.94	1,070,121.43	940,011.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Income	55.95	40,424.92	36.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Expenses	1,130,884.72	133,970.43	130,145.87	53,008.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Ending Balance	1,163,666.94	1,070,121.43	940,011.79	887,003.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Capital Outlay Reserve Fund													
Beginning Balance	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Ending Balance	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Retiree Health Benefit Reserve Fund												,	
Beginning Balance	1,443,558.00	2.443.558.00	2.443.558.00	2.443.558.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Income	1,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Ending Balance	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	_,0,000.00	2,	_,0,000.00	_,,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

#### AMERICAN RIVER FLOOD CONTROL DISTRICT Cash Flow Report July 2017 through June 2018

Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Emergency Repair Reserve Fund												
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
otal Balance	7,672,224.94	7,578,679.43	7,448,569.79	7,395,561.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00



**DATE:** September 27, 2017

**TO:** Independent Special Districts

### SUBJECT: Nominations for Membership on SDAC

You are cordially invited to nominate a Member of your Board to join the Special District Advisory Committee (SDAC). The purpose of the Committee is to provide Sacramento LAFCo with input on issues related to Special Districts, as well as to receive information on issues before the Commission.

The SDAC membership of seventeen is composed of the two LAFCo Special District Commissioners, and the Alternate Special District Commissioner, and representatives from recreation and park, fire, water, flood control, cemetery and other types of special districts. SDAC members serve 2 year terms without compensation. There will be seven (7) vacant seats for **Office "A" (1/18 - 12/19)** on the Committee. New members will be selected by the SDAC *Sub-committee on Membership* from the pool of nominees provided by the Special Districts, subject to confirmation by the Commission.

SDAC meetings are held quarterly on the fifth Tuesday, or as needed. The SDAC meets at 7 PM @ County Administration Center (700 H Street) Sacramento, in Hearing Room #2.

A nomination form is attached. If you wish to nominate a member of your Board, please complete the form and return it to me no later than *Monday, November 20, 2017*.

Please feel free to contact me by email or phone if you have questions about this process.

## Sincerely, SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Donald J. Lockhart, AICP Executive Officer (916) 874-6458 Donald.Lockhart@SacLAFCo.org

Enclosure: Nomination Form

## SPECIAL DISTRICT ADVISORY COMMITTEE Nomination Form

## Recommendation to the SDAC Selection Committee

In accordance with the bylaws of the Special District Advisory Committee, the

Governing Board of the \_\_\_\_\_ District

nominates \_\_\_\_\_(Board Member)

Mobile#\_\_\_\_\_ for the following position on the SDAC:

Office "A" -two year term (ends 12/31/19)

Signature: \_

**Board Chairperson** 

Date: \_\_\_\_\_

ATTEST:

District Manager or District Secretary

Please print e-mail address

## Please attach resume of Nominee with CONTACT INFORMATION.

Please send completed nominations to:

Donald J. Lockhart, AICP, Executive Officer. Sacramento LAFCo 1112 "I" Street; Suite 100 Sacramento CA 95814 Donald.Lockhart@SacLAFCo.org

A	Acct. #	Paid to	Memo	Amount Chk	. #
		ARFCD General Fund	September Expenses September Expenses	5 75,017.30	
1	504	ACWA JPIA Employee Benefits	Medical/Dental/Vision	5 13,701.42	\$24,973.9 <sup>2</sup>
2	520	ACWA JPIA Employee Benefits	Retirees	§ 11,272.49	
3	608	ACWA Insurance	Insurance Premiums	\$ 19,592.00	
4	512	Acme Rigging & Supply Co.	Shop Supplies 5	593.32	
5	527	Alhambra/Sierra Springs	General Office Expense		
6	511	Allied Trailer Supply	Equipment Repair/Parts		
7	505	AT&T Analog	Telephone		
8	505	AT&T Fiber	Telephone		
9	515	Bell Marine Co.	Levee Maintenance Services		
10	527	Blue Ribbon Maintenance Services	General Office Expense		
	-				
11	603	Boutin Jones Inc.	Legal Fees (General)		
12	511	Capital Rubber Co. Ltd.	Equipment Repair/Parts		
13	511	Carquest Auto Parts	Equipment Repair/Parts 5		
14	512	Cintas	Shop Supplies S		
15	511	Del Passo Pipe & Steel	Equipment Repair/Parts	5 146.90	
16	614	DMV	Miscellaneous Admin S	6 10.00	
17	603	Downey Brand	Legal Fees (General)	936.00	
18	527	EverBank	General Office Expense		
19	511	Grainger Inc.	Equipment Repair/Parts		
20	508	Hunt & Sons	Fuel/Oil		
20	515	Kent Arborist Services	Levee Maintenance Services		
22	515	L and D Landfill	Levee Maintenance Services		
23	511	Les Schwab Tire Center	Equipment Repair/Parts		
24	605	MBK Engineers	Engineering Services S		
25	531	Muller & Associates, Inc.	Technology & Software		
26	509	Neff Rental	Equipment Rental	3,179.31	
27	513	Office Depot	Office Supplies S	61.22	
28	531	Pacific Coast Seed	Miscellaneous O&M	540.62	
29	511	Paco Ventures LLC	Equipment Repair/Parts		
30	527	Pitney Bowes, Inc	General Office Expense		
31	620	Robert Merritt, CPA	Bookkeeping Services		
32	506	Sacramento Utilities	Utility Charges		
33		SMUD			
	506		Utility Charges S		
34	506	Sonitrol	Utility Charges S		
35	532	Spec West	Rodent Abatement S		
36	531	Streamline	Technology & Software S		
37	509	Sunbelt Rentals	Equipment Rental		
38	531	US Bank	Technology & Software (Go Daddy, Crash Plan Pro, Microsoft)		\$ 876.48
39	527	US Bank	General Office Expense (Amazon, Pitney Bowes)	6 98.00	
40	518	US Bank	Staff Training (Target Specialty, Pesticide Applicators, ACWA JPIA	6 169.00	
41	601	US Bank	Trustee Expenses (Jersey Mikes)		
42	515	US Bank	Levee Maintenance Services (Windmill Feed)		
43	505	Verizon Wireless	Telephone		
43 44	505	Waste Management of Sacramento			—
45	614	Water District Jobs	Miscellaneous Admin		
46	515	West Coast Arborists, Inc.	Levee Maintenance Services	,	
47	514	White Cap	Levee Maint(Supplies&Materials)		\$ 5,867.7
48	532	White Cap	Rodent Abatement S		
49	624	WSP	County Dtech Fees for DLMS	6,497.50	
			Accounts Payable Subtotal	5 101,921.23	
			Accounts Payable and General Fund Aggregate		
			Accounts Fayable and General Fund Aggregate	5 176,938.53	

	DATE	AMOUNT	CHECK #
Drug & Alcohol Testing DIV (504 Medical/Dental/Vision)	9/12/17	\$99.00	6064
Hunt & Sons, Inc (508 Fuel/Oil)	9/12/17	\$1,826.83	6065
James Byrd Smoke Testing (511 Equipment Repair/Parts)	9/12/17	\$100.00	6066
KBA Docusys (527 General Office Expense)	9/12/17	\$60.98	6067
Office Depot (527 General Office Expense)	9/12/17	\$210.15	6068
Sacramento Utilities (506 Utility Charge)	9/12/17	\$306.83	6069
WSP (624 County Dtech Fees for DLMS)	9/12/17	\$5,606.50	6070
Health Equity HSA (Employee Paid)	9/12/17	150.00	EFT
Health Equity HSA (614 Admin)	9/12/17	\$2.95	EFT
Pac West Trailers (510 Equipment Purchase <\$5000)	9/12/17	\$4,442.44	6072
Quickbooks (Employees)	9/15/17	\$26.00	EFT
Quickbooks (Trustees)	9/14/17	\$16.25	EFT
Health Equity HAS (Employee Paid)	9/25/17	\$150.00	EFT
WSP (624 County Dtech Fees for DLMS)	9/26/17	\$1.79	6073
	Total	\$12,999.72	

#### Trustee Compensation

	DATE	GROSS	NET	CHK#
9/8/17 Board Meeting				
Holloway, Brian F	9/16/17	\$95.00	\$86.88	Direct Dep
Johns, Steven T	9/16/17	\$95.00	\$86.88	Direct Dep
Pavao, William J	9/16/17	\$95.00	\$86.87	Direct Dep
Redway, Bettina C	9/16/17	\$95.00	\$86.88	Direct Dep
Shah, Cyril A	9/16/17	\$95.00	\$86.88	Direct Dep
	Total	\$475.00	\$434.39	

#### Trustee Taxes

	DATE	AMOUNT	CHK#
9/8/17 Board Meeting			
Federal Tax Payment	9/16/17	\$72.68	EFT
CA Withholding & SDI	9/16/17	\$4.27	EFT
CA UI & ETT	9/16/17	\$8.54	EFT
	Total	\$85.49	

#### Payroll Summary

	DATE	GROSS	NET	CHK#
PP ending 9/15/17				
Malane Chapman	9/16/17	2946.24	1930.97	Direct Dep
Elvin Diaz	9/16/17	1998.48	1470.89	Direct Dep
David Diaz	9/16/17	2221.12	1577.48	Direct Dep
Gilberto Gutierrez	9/16/17	2493.04	1542.57	Direct Dep
Ross Kawamura	9/16/17	3784.00	2063.80	Direct Dep
Tim Kerr	9/16/17	6851.08	4857.79	Direct Dep
Erich Quiring	9/16/17	2221.12	1425.83	Direct Dep
Jose Ramirez	9/16/17	2493.04	1808.66	Direct Dep
PP ending 9/30/17				
Malane Chapman	10/1/17	2678.40	1765.91	Direct Dep
Elvin Diaz	10/1/17	1816.80	1343.73	Direct Dep
David Diaz	10/1/17	2019.20	1445.77	Direct Dep
Gilberto Gutierrez	10/1/17	2266.40	1418.33	Direct Dep
Ross Kawamura	10/1/17	3440.00	1818.83	Direct Dep
Tim Kerr	10/1/17	6851.08	4857.79	Direct Dep
Erich Quiring	10/1/17	2019.20	1314.96	Direct Dep
Jose Ramirez	10/1/17	2266.40	1655.68	Direct Dep
	Total	\$48,365.60	\$32,298.99	

#### Employee & Relief GM Taxes

	DATE	AMOUNT	CHK#
PP ending 9/15/17			
Federal Tax Payment	9/16/17	\$6,695.26	EFT
CA Withholding & SDI	9/16/17	\$1,085.16	EFT
CA UI & ETT	9/16/17	\$0.00	EFT
PP ending 9/30/17			
Federal Tax Payment	10/1/17	\$6,181.72	EFT
CA Withholding & SDI	10/1/17	\$956.31	EFT
CA UI & ETT	10/1/17	\$0.00	EFT
	Total	\$14,918.45	

# Employee Pension

	DATE	AMOUNT	CHK#
PP ending 9/15/17			
PERS Retirement Contribution (Unfunded Liability)	9/16/17	\$3,226.37	EFT
PERS Retirement Contribution	9/16/17	\$3,713.10	EFT
457 Deferred Comp (Employee Paid)	9/16/17	\$1,868.96	EFT
457 District Contribution	9/16/17	\$80.00	EFT
PP ending 9/30/17			
PERS Retirement Contribution	10/1/17	\$3,476.87	EFT
457 Deferred Comp (Employee Paid)	10/1/17	\$1,834.96	EFT
457 District Contribution	10/1/17	\$80.00	EFT
Longevity Bonus 9/30/17			
PERS Retirement Contribution	10/2/17	\$660.96	EFT
	Total	\$14,280.26	

Item 4



Angus Norman Murray 1913 -1985

Consultants: Joseph I. Burns, P.E. Donald E. Kienlen, P.E.

GILBERT COSIO, JR., P.E. MARC VAN CAMP, P.E. WALTER BOUREZ, III, P.E. RIC REINHARDT, P.E. GARY KIENLEN, P.E. DON TRIEU, P.E. DARREN CORDOVA, P.E. NATHAN HERSHEY, P.E., P.L.S. LEE BERGFELD, P.E. BEN TUSTISON, P.E.

October 4, 2017

Mr. Tim Kerr American River Flood Control District 185 Commerce Circle Sacramento, CA 95815 Mr. Pete Ghelfi Sacramento Area Flood Control Agency 1007 7th St., 7th Floor Sacramento, CA 95814

#### Subject: Proposal for 2017 Lower American River Streambank Erosion Monitoring

Gentlemen:

I am submitting the enclosed Scope of Work and proposal for this year's effort to monitor erosion of the banks of the Lower American River (LAR).

We anticipate that our effort for field work will take place in October and report preparation will take place this fall. The effort will be coordinated with Sacramento Area Flood Control Agency (SAFCA), American River Flood Control District (ARFCD), and Sacramento County Department of Regional Parks. The monitoring process will include visual observations of the streambanks along the American River, downstream of River Mile (RM) 12, and observations of the Sacramento River from the confluence with the American River to RM 60.0. We will compare the field observations with our existing two-dimensional hydraulic model velocity plots. We have budgeted for a presentation of the results to the ARFCD Board and the LAR Task Force.

MBK Engineers efforts are charged on an actual time and materials basis in accordance with our current fee schedule (attached as Exhibit 2). This investigation and report is expected to be completed for \$21,298. This work will be cost-shared 50/50 between SAFCA and ARFCD. Exhibit 1 shows an estimate of the approximate work hours for the anticipated effort.

We appreciate the opportunity to assist you and support the activities necessary to monitor erosion on the LAR.

Sincerely, MBK ENGINEERS

Pi pi

Ric Reinhardt, P.E.

RR/bj 1479.0 proposal for 2017 lar streambank erosion 2017-10-04

## **SCOPE OF WORK**

## **Field Investigation**

Senior Engineer (Kynett) Senior Engineer (Janowiak) Water Resource Associate (Bachman) Assistant Engineer (Benton) Boats (4 drift boats total) <b>Report Preparation</b>	13 hours 13 hours 10 hours 10 hours 1 day	\$2,561 \$2,327 \$1,480 \$1,240 \$1,600
Principal	8 hours	\$1,840
Senior Engineer (Kynett)	10 hours	\$1,970
Senior Engineer (Janowiak)	20 hours	\$3,580
Water Resource Associate	10 hours	\$1,480
Presentation		
Principal	4 hours	\$ 920
General Coordination		
Principal	2 hours	\$ 460
Senior Engineer (Kynett)	2 hours	\$ 394
Senior Engineer (Janowiak)	2 hours	\$ 358
Water Resource Associate	4 hours	\$ 592
Assistant Engineer	4 hours	\$ 496

TOTAL

\$21,298

## **SCHEDULE OF FEES**

#### 1. Standard Fees:

	Per Hour
Principal	\$200-260
Supervising Engineer	\$170-230
Project Manager	\$160-230
Senior Engineer	\$140-210
Engineer/Hydrologist	\$120-180
GIS Professional	\$120-180
Water Resources Associate	\$100-160
Assistant Engineer	\$100-150
Prevailing Rate Surveyor, Chief of Party	\$163
Prevailing Rate Surveyor, Rodman/Chainman	\$148
GIS Specialist	\$80-140
Technician/Drafter	\$80-140
Junior Engineer	\$75-110
Engineering Aide	\$50-80
Technical Editor	\$50-125
3-Man Survey Crew	\$250
2-Man Survey Crew	\$220

- 2. Time spent in appearances at courts or quasi-judicial State or Federal boards and commissions is billed at \$450 per hour for principals and supervising engineers, \$400 per hour for registered engineer staff, and \$250 per hour for other staff.
- 3. Automobile mileage is billed at the Federal reimbursement rate. Local mileage (less than 20 miles) will not be billed.
- 4. All other direct non-salary expense, including transportation and subsistence, longdistance telephone charges, commercial printing, reproduction costs, and similar out-ofpocket expenses are billed at actual cost plus a service charge of 10%. Use of GPS equipment is billed at \$50 per hour. Use of MBK owned boat will be billed at \$100/day. Professional services provided by others billed through MBK at cost plus a service charge of 5%–15%.
- 5. Billings will be made monthly and payment will be due within 45 days. Accounts not paid within 90 days of presentation will bear interest at the rate of 1½% per month or fraction thereof from the billing date unless other arrangements are made in advance.
- 6. If accounts are not paid within 90 days of presentation, the firm may retain an attorney to obtain payment. In the event that it does so and payment of all or part of the account is thereafter obtained, reasonable attorney's fees and other costs incurred to obtain such payment shall also be paid, or if payment is obtained by Judgment, shall be awarded as part of the Judgment.

#### EXHIBIT 2

## General Manager's Meeting Summary – September 2017

**9/4: SAFCA Agency Staff meeting.** I attended this meeting to coordinate on local flood control topics. Items of discussion included SAFCA's North Area Streams project and the State's Central Valley Flood Protection Plan 2017 Update.

**9/7: DWR Local Maintaining Agency Coordination meeting.** I met with State DWR Inspection staff and representatives from various Local Maintaining Agencies to discuss levee operations and maintenance topics. Items of discussion included State and Federal programs for emergency repairs, and pipe inspection grants.

**9/8: American River Flood Control District Board of Trustees meeting.** The Board met in regular session. The items of discussion included staff reports, the emergency repair at Sump D-10, and the weather and hydrology outlook for the upcoming winter season.

**9/14: MBK High Hazard Vegetation Field Visit.** Superintendent Kawamura and I met with staff from MBK Engineers to tour the District and update the High Hazard Tree database. MBK developed a list of high hazard trees that need to be addressed as part of the current levee accreditation for FEMA.

**9/15: District 2017-18 Newsletter meeting.** Office Manager Chapman and I met with Robin Hardy and Vickie Mongan to discuss this year's District Newsletter. The group developed a list of articles and a draft timeline.

**9/18: SAFCA Agency Staff meeting.** I attended this meeting to coordinate on local flood control topics. Items of discussion included a PL84-99 erosion repair in RD 1000, levee damage and debris from illegal camping, and CCAD2 funding for levee O&M.