

May 13, 2016
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, May 13, 2016. In attendance were Trustee Holloway, Trustee Shah, and Trustee Pavão. Trustee Simon and Trustee Redway were absent. Trustee Holloway presided. Also present from the District were General Manager Tim Kerr, Superintendent Richard Marck, Field Supervisor Ross Kawamura, Office Manager Michelle Wilder, District Counsel David Aladjem, and District Counsel Julia Jenness. No members of the public were present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Approval of Consent Agenda Items: On a motion by Trustee Shah seconded by Trustee Pavão, the Board unanimously approved items 2a) Minutes of Regular Meeting on April 15, 2016, 2b) Approval of Report of Investment Transactions March 2016 and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (April 2016) and Cash Flow Report, and 2d) Correspondence: Email from Marion Slakey.

Item No. 3 Presentation to Retiring Employees: Resolution 2016-06: Recognizing and Commending Eric Maculak on the Occasion of His Retirement: GM Kerr read the resolution to the Board and staff honoring Mr. Maculak for his 27 years of service to the District. Trustee Holloway expressed appreciation to Mr. Maculak for his dedication and length of service noting he will be missed. On a motion by Trustee Pavão seconded by Trustee Shah, the Board unanimously approved the resolution. This item was heard out of order.

At 11:10 a.m. the Trustees met in closed session with district Counsel Jenness and District Counsel Aladjem.

Item No. 4 Closed Session: Conference with Legal Counsel—Personnel: Government Code 54957—Employment: General Manager's Annual Performance Evaluation: The Board reviewed the General Manager's annual performance evaluation. No reportable action was taken.

Item No. 5 Closed Session: Conference with Legal Counsel—Personnel: Government Code 54957—Employment: FY 2016-17 Salary and Benefits Adjustments for District Staff: No reportable action was taken.

The Trustees returned to open session at 11:32 a.m. On a motion by Trustee Shah seconded by Trustee Pavão, the Board unanimously approved a 3.6% merit increase, longevity bonus, and a one-time bonus of \$1,500 for General Manager Kerr. On a

subsequent motion by Trustee Shah seconded by Trustee Pavão, the Board unanimously approved a 1.1% cost of living adjustment and 2.5% merit increase for current staff who are not retiring or bound by terms of recent offer letters such as new hires or recently promoted. The Board also reaffirmed the continuation of 457 plan contributions and longevity bonuses as described in the employee handbook.

Item No. 6 Approval of Accounts Payable April 2016 and General Fund Expenses: Trustee Holloway requested clarification of payments to California Conservation Corps and Grainger. Following explanations by staff and on a motion by Trustee Pavão seconded by Trustee Shah, the Board unanimously approved payments on the Schedule of Accounts Payable (April 2016) of \$70,848.05 and General Fund Expenses of \$86,237.05 (total aggregate sum of \$157,085.10).

Item No. 7 Sacramento Area Flood Control Agency—Consolidated Capital Assessment District Number 2: a.) Ballot for 185 Commerce Circle, b.) Ballot for 251 Lathrop Way, c.) Ballot for 0 H Street (Parcel no. 005-0233-006): GM Kerr noted that a ballot was not received for the La Riviera property. A replacement ballot will be requested from SAFCA. On a motion by Trustee Shah seconded by Trustee Pavão, the Board unanimously approved voting “Yes” on all ballots received for the Consolidated Capital Assessment District Number 2, and any additional ballots received upon request from SAFCA.

Item No. 8 Administrative Staff Reports:

a) General Manager Tim Kerr reported on the following:

- General Manager’s April Meeting Summary;
- Sutter’s Landing Toe Road—Grading Contract: GM Kerr provided background on the progress of the project. He determined that the best course to get the slope to a final accurate 5% grade would be to hire Diamond D Engineering at an estimated cost of \$5,000. Trustee Shah requested clarification regarding the next steps for the City to complete their proposed trail. District Counsel Aladjem noted that he is working on a proposed MOU amendment regarding the completion of the project;
- North Area Streams—Utilities Potholing Project: SAFCA has requested the District contract for potholing to determine the precise location of utilities along Arcade Creek, NEMDC, and Rio Linda Blvd;
- Hydrologic Conditions: Folsom Lake is 86% full with an outflow of 4,500 cfs. The gauge at the I Street Bridge shows a water surface elevation 4.5 feet above sea level;
- Next Board Meeting is scheduled for June 10, 2016.

b) Legal Counsel David Aladjem had nothing further to report.

c) Office Manager Michelle Wilder reported on the following:

- Summer Gathering for Board and Staff: The event will take place at Capitol Bowl in West Sacramento. A barbecue dinner will be catered by

the bowling alley. Dinner and two hours of bowling will be provided for each employee and one guest. The Employee Morale budget will cover a portion of the expenses.

Item No. 19 Operations and Maintenance Staff Reports:

a) Superintendent Richard Marck reported on the following:

- Crew activities including stump removal and fence relocation at 170 Sandburg and corrections to the ramp at Sutter's Landing;
- CA Contract Program Pickup Truck Purchase—Revision: In October, the Board approved the purchase of a new dump truck. The contracted Ford model was sold out for 2015. The contract for 2016 was awarded to Dodge and is similarly priced. District staff will pursue purchasing the vehicle from Dodge with the CA Contract Program pricing.

Item No. 10 Questions and Comments by Trustees: There were no questions or comments by Trustees.

Item No. 11 and 12 Tour of District Facilities/Adjourn: There being no further business requiring action by the Board, the meeting was adjourned to a tour of District levees and facilities by Trustee Holloway at 12:45 p.m.

Attest:

Secretary

Vice-President