

December 14, 2018
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, December 14, 2018. In attendance were Trustee Holloway, Trustee Johns, Trustee Redway, Trustee Shah and Trustee Vander Werf. Trustee Holloway presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Legal Counsel David Aladjem and Office Manager Malane Chapman. Mr. Robert Merritt was present from Robert Merritt, CPA and Councilmember Eric Guerra, District 6 was present. Fourteen members of the public were present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Oath of Office for Newly Elected and Re-Elected Trustees for 2019: Councilmember Guerra administered the Oath of Office for Trustee Holloway, Trustee Johns and Trustee Vander Werf.

Item No. 3 Election of Officers of the Board of Trustees for 2019: On a motion by Trustee Redway seconded by Trustee Johns, the Board unanimously approved the 2019 Officers of the Board of Trustees: President: Trustee Holloway; Vice President: Trustee Shah; Secretary: Trustee Johns; Assistant Secretary: Office Manager Chapman; Treasurer: Trustee Vander Werf and Assistant Treasurer: General Manager Kerr.

Item No. 4 Election and Appointments of District Representative to Associated Organizations for 2019: On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved the 2019 District Representative to Associated Organizations for 2019: SAFCA Board of Directors (two): Trustee Holloway and Trustee Shah; SAFCA Board of Directors-Alternates (two): Trustee Johns and Trustee Vander Werf; JPIA Director: Trustee Johns; JPIA Alternate Director: Trustee Vander Werf and GM Kerr; CCVFCO Director: GM Kerr and LAFCO: Trustee Johns

Item No. 5 Make Personnel Assignments to Existing Standing/Ad Hoc Committees for 2019: Policy Committee name change to Policy/Government Affairs. On a motion by Trustee Redway seconded by Trustee Johns, the Board unanimously approved the Personnel Assignments to Existing Standing/Ad Hoc Committees for 2019 and Policy Committee name change. Policy/Government Affairs: Trustee Johns, Trustee Redway and GM Kerr; Finance Committee: Trustee Shah, Trustee Vander Werf and GM Kerr; Personnel and Benefits Committee: Trustee Redway, Trustee Holloway and GM Kerr; Newsletter Committee: Trustee Johns, Trustee Vander Werf and GM Kerr and Clerk of the Board: Office Manager Chapman.

Item No. 6 Approval of Consent Agenda Items: On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved Items 6a) Minutes of Regular Meeting on November 9, 2018, 6b) Approval of Report of Investment Transactions October 2018 (City Pool, LAIF, River City) and Treasurer's Certification, 6c) District Financial Reports: Statement of

Operations (November 2018) and Cash Flow Report, 6d) Resolution 2018-10: Delegation of Authority to Act in an Emergency, 6e) Resolution 2018-11: CEQA Exemption for the Program of Routine Maintenance for Calendar Year 2019 and 6f) Correspondence: None.

Item No. 7 Accounts Payable and General Fund Expenses (November 2018): Trustee Shah inquired about payments to Target Specialty Products and Teichert & Son, Inc. Trustee Redway inquired about payment to Globalstar. Following explanation by staff and on a motion by Trustee Shah seconded by Trustee Vander Werf, the Board unanimously approved payments on the Schedule of Accounts Payable (November 2018) of \$76,426.85 and General Fund Expenses of \$70,234.95 (total aggregate sum \$146,661.80).

Item No. 8 Endorsement of CA Central Valley Flood Board Permit: (Applicant: Caltrans, Description: American River Scour Mitigation): Following explanations by staff and on a motion by Trustee Johns seconded by Trustee Redway, the Board unanimously approved GM's recommendation to endorse the permit application from Caltrans.

Item 9 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's November Meeting Summary: Central Valley Regional Water Quality Control Board – Steelhead Creek Clean-up Coordination meetings were discussed;
- Mead & Hunt Engineering Services – Pipe Inspections;
- District Staffing – New Hire;
- Hydrologic Conditions: Folsom Lake is 33% full, with an outflow of 2,000 cfs and the gauge at the I Street Bridge shows 6.0 feet above sea level;
- Next Board Meeting: January 11, 2019 with Ethics training following the February 8, 2019 Board meeting for those who need to complete.

b) *Legal Counsel David Aladjem had nothing further to report.*

c) *Office Manager Malane Chapman reported on the following:*

- Newsletter: Should have a couple rough draft articles to present to the committee in the next month;
- Fiscal Year 2017-2018 Audit: Richardson & Company was in the office December 6 and 7, 2018 completing the audit fieldwork.

Item No. 10 Operations and Maintenance Staff Reports:

a) *Superintendent Ross Kawamura reported on:*

- Sheriff's Work Program: Contract cost is \$800 a bus per day (9:00am – 12:00pm) to assist with the trash pickup. Trustee Holloway suggested contacting Regional Sanitation for reimbursement of costs;
- Crew activities including rodent abatement, annual tree trimming, vegetation management, restoring gates at Magpie Creek and camp cleanup.

Item No. 11 Questions and Comments by Trustees: Trustee Holloway welcomed Trustee Vander Werf to the Board. Trustee Vander Werf request the Board discuss audio recording of meetings at the January Board meeting.

Item No. 12 and 13 Holiday Staff and Board Gathering: There being no further business requiring action by the Board, the meeting was adjourned to the Holiday Gathering by Trustee Holloway at 11:47 a.m. The Trustees met socially with District Staff and Consultants until 1:00 p.m.

Attest:

Secretary

President

DRAFT