

In Compliance with CA Executive Orders N-25-20 and N-29-20 the Board of Trustees of the American River Flood Control District met in regular session at 11:00 a.m. on Friday, June 11, 2021 by teleconference. In attendance were Trustee Johns, Trustee Holloway and Trustee L'Ecluse and Trustee Vander. Trustee Shah was absent. Trustee Johns presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Field Supervisor Scott Webb, Legal Counsel Austin Cho, Legal Counsel Kim Lucia, and Office Manager Malane Chapman. Mr. Ric Reinhardt from MBK was present. No members of the public were present.

Item No. 1 Public Comments on Non-Agenda Items: No public comment on non-agenda items.

Item No. 2 Approval of Consent Agenda: On a motion by Trustee Holloway seconded by Trustee L'Ecluse, the Board unanimously approved items 2a) Minutes of Regular Meeting on May 14, 2020, 2b) Approval of Report of Investment Transactions April 2021 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (May 2021) and Cash Flow Report, 2d) Finance Committee Recommendations: Annual Review of Credit Card Policy, Reserve Fund Policy and Investment Policy and 2e) Correspondence: None.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee L'Ecluse:	AYE
Trustee Johns:	AYE	Trustee Vander Werf:	AYE

Item No. 3 Accounts Payable and General Fund Expenses (May 2021): On a motion by Trustee Holloway seconded by Trustee Vander Werf, the Board unanimously approved payments on the Schedule of Accounts Payable (May 2021) of \$79,564.94 and General Fund Expenses of \$93,552.22 (total aggregate sum \$173,117.16)

Roll Call Vote:

Trustee Holloway:	AYE	Trustee L'Ecluse:	AYE
Trustee Johns:	AYE	Trustee Vander Werf:	AYE

At 11:08 a.m. the Trustees met in closed session with District Counsel Lucia and District Counsel Cho.

Item No. 4 Closed Session: Conference with Legal Counsel – Personnel: Government Code 54957 – General Manager's Annual Performance Evaluation

Item No. 5 Closed Session: Conference with Legal Counsel – Personnel: Government Code 54957 – FY 2021-2022 Salary and Benefit Adjustments for District Staff:

The Trustees returned to open session at 11:32 a.m.

On a motion by Trustee L'Ecluse seconded by Trustee Vander Werf, the Board expressed their appreciation for GM Kerr for his exceptional service this fiscal year. The Board unanimously approved a 2.1% merit increase and a one time bonus of \$3,583.88.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee L'Ecluse:	AYE
Trustee Johns:	AYE	Trustee Vander Werf:	AYE

On an additional motion by Trustee Holloway seconded by Trustee Vander Werf, the Board unanimously approved a 2.9% cost-of-living adjustment (COLA) for District Staff (exclusive of the General Manager), 2.1% merit increase for all employees, continuation of 457 contributions and longevity bonuses as described in the employee handbook and \$1,000 bonus to qualified applicators.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee L'Ecluse:	AYE
Trustee Johns:	AYE	Trustee Vander Werf:	AYE

The Board wanted to extend their gratitude to Legal Counsel Lucia for all her help this year.

Item No. 6 Finance Committee Recommendations:

a) District Budget FY 2021-22

On a motion by Trustee L'Ecluse seconded by Trustee Vander Werf, the Board unanimously approved the Finance Committees recommendation and approved the District's Budget for Fiscal Year 2021-2022.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee L'Ecluse:	AYE
Trustee Johns:	AYE	Trustee Vander Werf:	AYE

b) District 5-year Budget Projection

On a motion by Trustee Vander Werf seconded by Trustee L'Ecluse, the Board unanimously approved the Finance Committees recommendation for the District 5-year Budget Projection.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee L'Ecluse:	AYE
Trustee Johns:	AYE	Trustee Vander Werf:	AYE

Item No. 7 Funding Agreement for the Flood Maintenance Assistance Program (FMAP):

a) Funding Agreement and Resolution Accepting Funds

b) Attachment B Local Maintaining Agency Authorizing Resolution

GM Kerr briefed the Board on the FMAP and the need to reapply for the funds. Following explanation by staff and on a motion by Trustee L'Ecluse seconded by Trustee Johns, the Board unanimously approved the Resolution Accepting Funds, and Attachment B Local Maintaining Agency Authorizing Resolution. The funding agreement will be presented to the Board mid-August or September 2021.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee L'Ecluse:	AYE
Trustee Johns:	AYE	Trustee Vander Werf:	AYE

Item No. 8 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager’s May Meeting Summary: Central Valley Flood Protection Board Training and Central Valley Flood Protection Board ‘No Digging’ Signs meetings were discussed;
- Urban Encampments Policy;
- Local Hazard Mitigation Plan;
- Hydrologic Conditions: Folsom 35% of total capacity with an outflow of 2,083 cfs. The gauge at I Street Bridge shows a water surface elevation of 6.5 feet above sea level;
- Next Board Meeting is scheduled for July 9, 2021

b) *Legal Counsel Austin Cho: nothing further to report.*

c) *Office Manager Malane Chapman:*

- California Special Districts Association (CSDA) – Board Secretary/Clerk Conference, October 25-27, 2021 - Anaheim: Office Manger Chapman requested approval to attend the conference in October. The Board approved Office Manger Chapman’s request to attend the 2021 CSDA Conference.

Item No. 9 Operations and Maintenance Staff Reports:

a) *Superintendent Ross Kawamura:*

- Crew activities including gate barrier repair, mowing, equipment maintenance, fallen tree, safety training, vegetation management and resident debris cleanup.

Item No. 10 Questions and Comments by Trustees: Trustee Holloway asked if future meeting will be in person, hybrid or virtual. Trustee Johns recommends an item on the July 9, 2021 Board Meeting Agenda to discuss with the Board the guidelines for future meetings. Trustee L’Ecluse asked that the Outreach Committee be updated on the newsletter prior to the next Board Meeting. GM Kerr noted that the update will be sent out to the Outreach Committee within the next week.

Item No. 11 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Johns at 12:22 p.m.

Attest:

Secretary

President