

September 18, 2009
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 165 Commerce Circle, Suite D, Sacramento, CA at 11:00 a.m. on Friday, September 18, 2009. In attendance were Trustee Simon, Trustee Minnema, Trustee Redway, and Trustee Moose. Trustee Simon presided. Trustee Holloway was absent. Also present from the District were General Manager Tim Kerr, Relief General Manager Gary Prall, Superintendent Richard Marck, Field Supervisor Ronald Sundberg, Office Manager Michelle Wilder, and District Legal Counsel Andrea Clark. Robin Hardy from Robin Hardy Communication Design was present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Approval of Consent Agenda Items: On a motion by Trustee Redway seconded by Trustee Moose, the Board unanimously approved item 2a) Minutes of Regular Meeting, August 14, 2009.

Item No. 3 Approval of Reports of Investment Transactions July 2009 (City Pool A, LAIF, WAMU/Chase) and Treasurer's Certification: On a motion by Trustee Moose seconded by Trustee Redway, the Board unanimously approved the Reports of Investment Transactions for July 2009 and Treasurer's Certification.

Item No. 4 Approval of Accounts Payable August 2009, General Fund Expenses, and Expenditures: Trustee Simon requested clarification on the payments to Costco, Arctic Fox, Capital Barricade Inc., Downey Brand, Fleet Wash, Industrial Door Company, Powerplan (Pape Machinery), Robin Hardy Communication Design, Sacramento County, US Bank (Sherweb), and US Bank (Sonicwall). Following explanations by staff, on a motion by Trustee Moose seconded by Trustee Minnema, the Board unanimously approved payments on Schedule of Accounts Payable (August 2009) of \$68,207.66 and General Fund Expenses of \$55,491.71 (total aggregate sum of \$123,699.37).

Trustee Moose requested clarification regarding the Levee Maintenance Services account and the percent expended for the Capital Outlay account in the Statement of Expenditures. Following explanations by staff, on a motion by Trustee Redway seconded by Trustee Moose, the Board unanimously approved the Statement of Expenditures.

Item No. 5 CSDA Board Vacancy—Region 2, Seat B: Accepting Letters of Interest: No action was taken on this item.

Item No. 6 Nominations for LAFCo Special District Commissioner Office No. 6, and Alternate Special District Commissioner for Office No. 6 & 7: No action was taken on this item.

Item No. 7 Contract with Diamond D General Engineering Inc. for Levee Slope Improvements in River Park: GM Kerr provided an overview of how the project was executed last year. The Board was shown photos and a list of addresses where work will be performed on the levee slope. Property owners adjacent to 14 possible sites were notified in early September. Eight of these responded with only one declining to participate. Work is scheduled to begin on 10 sites at the end of September. Trustee Moose suggested that District staff attend future homeowner association meetings in River Park. GM Kerr responded that the outreach approach currently being used has been successful in the past and the attendance at an occasional homeowner association meeting could also be helpful.

Trustee Simon noted that the District could begin notifying property owners now about participation in next year's improvements. GM Kerr provided a copy of the time and materials scope of work from Diamond D General Engineering for the 2009 slope improvements project. On a motion by Trustee Redway seconded by Trustee Moose the Board unanimously approved the contract with Diamond D General Engineering not to exceed \$23,000.

Item No. 8 Committee Proposal: Draft Newsletter: GM Kerr introduced Robin Hardy from Robin Hardy Communication Design. Ms. Hardy outlined the minor corrections that were requested by the Newsletter Committee and provided the Board with an estimated printing and mailing schedule. Trustee Simon requested clarification regarding the issues with the mailing list from 2008 and directed GM Kerr to contact Parsons Brinckerhoff and SAFCA regarding incorrect data in the mailing list. This was an informational item and no action was taken. This item was heard out of order.

Item No. 8 Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's August Meeting Summary;
- Encroachments on Levee Adjacent to 3250 Del Mar Way: The homeowner recently contacted the District to inquire about the status of his fence. GM Kerr noted that the District would like the fence placed on the property line;
- Replacement of Hesston Mower: A new mower through CMAS would be approximately \$59,000 which provides about \$21,000 in savings. A rear mounted mower will soon be needed and would cost approximately \$29,000. Trustee Simon directed Superintendent Marck to begin preparing the spec for a bid package for the rear mounted mower;
- Status of Army Corps Construction 2009: The Corps is near completion on the Mayhew Closure Structure and is preparing a contract modification to rehabilitate the Mayhew staging area. Work on the Jacob Lane Reach B levee widening will start in October. The Corps hopes to award the contract to install a slurry wall near Glenbrook Park in FY 09-10 and perform construction in Spring 2010. The Corps intends to award contracts to repair sites at Howe Ave. and Northrop in Summer 2010;
- LAR Erosion Monitoring Survey: Tuesday, September 22nd, Trustee Minnema may attend;
- WAMU/Chase Asset Allocation Update: GM Kerr contacted the Small Business Relationship Manager from Chase who referred him to the Collateral Agreement to identify the investment requirements. Government Code 53651 indicates the monies will be invested in US Treasury Notes, Bills, or Bonds or Bonds issued by state or local public agencies;
- Cal Expo State Fair Parking Permanent Permit: The District has issued a temporary use permit to Cal Expo for levee access and parking. Superintendent Marck provides an annual permit for these uses which establishes contact and reinforces the District's policies on a regular basis;
- Hydrologic Conditions: The 3-month outlook shows below average precipitation in the Pacific North West and above average precipitation in the Gulf Region. This winter will be a moderate to strong El Nino year. Folsom Lake is at 44% of capacity; and I Street Bridge is at 4.6 feet;
- Next Board Meeting: October 9, 2009.

b) *Legal Counsel Andrea Clark:* Ms. Clark noted that the State Assembly may have a special session to consider the water bill package.

c) Superintendent Richard Marck showed photos on the following:

- Crew activities including vegetation management, vehicle maintenance, repairs to lower roads, mowing, rodent abatement, fence repairs, and old stump removals.

d) Office Manager Michelle Wilder reported on the following:

- Website Update: A meeting with David Lake from Lake Webworks provided a strong timeline for completion of the project and the updated website should be finished in time for the October Board Meeting ;
- Summer Function: The Summer Function will be a potluck at Trustee Holloway's home on September 20th at 3:00 p.m.;

Item No. 12 Correspondence:

- a) Cal-PERS Circular Letter: Impact of Economic Environment on Employer Rates and New Board Approved Smoothing Modifications: GM Kerr noted that Cal-PERS must still pay retirement benefits although their holdings took a significant loss. This smoothing function will help ease the burden of that loss over a period of four years. Trustee Redway requested clarification regarding the rate of increase that the District is expected to incur. GM Kerr noted that the District's rate would most likely include an additional 2% per year increase over the 4 year time frame.

Item No. 13 Questions and Comments by Trustees: Trustee Simon requested clarification regarding the District's participation in the American River Parkway Foundation River Clean-up. GM Kerr noted that the District doesn't currently participate but he is willing to find out if the American River Parkway Foundation has any need for assistance that the District could provide.

Trustee Simon requested an update regarding formalized job descriptions for all District personnel. GM Kerr responded that he plans to work on job descriptions in the coming months. Trustee Simon directed GM Kerr to put in writing what each job is and how the job is done and then present a draft for the personnel committee to review and work with from there.

Item No. 14 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Simon at 12:50 p.m.

Attest:

Secretary

President